

**Minutes of Meeting 25-15 of the Kingston Police Service Board
Held on Thursday, November 27, 2025, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Gail MacAllister, Chair
Bryan Paterson, Vice-Chair
Jimmy Hassan, member of council (arrived at 12:07 pm)
Adam Koven, provincial appointee
Christian Leuprecht, provincial appointee
Gregory Ridge, member of council

Non-Board Members Present:
Chief Scott Fraser
Deputy Chief Scott Gee
Lorie Sargeant, Board Administrator/Secretary
Members of the public, Kingston Police and media

1. Call Meeting to Order and Land Acknowledgment

The Chair called the meeting to order at 12:02 pm.

2. Presentation/Briefing

None.

3. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

4. Approval of Agenda

Moved by Gregory Ridge
Seconded by Adam Koven

That the agenda, as amended, be approved.

Carried

5. Adoption of Minutes

Moved by Christian Leuprecht
Seconded by Adam Koven

That the minutes of Meeting Number 25-12 held on October 23, 2025, be adopted.

Carried

6. **Communications**

None.

7. **Delegation**

None.

8. **Consent Agenda (Information Reports)**

Moved by Adam Koven

Seconded by Jimmy Hassan

That the Kingston Police Service Board receive the following **consent agenda** items:

- a. Report Number 25-71 – [Accident Support Services International Ltd. – 2025 Q2 & Q3 Collision Report](#)
- b. Report Number 25-72 – [2025 Q3 Mental Health Calls](#)
- c. Report Number 25-73 - [Requests made pursuant to Section 19 of the Community Safety and Policing Act, 2019](#)
- d. Report Number 25-77 – [Queen's Homecoming & Faux Homecoming 2025](#)

**Carried
(25-123)**

9. **Recommendation Reports**

- a. Report Number 25-82 – [2026 Operational and Capital Budget](#) (report distributed November 26, 2025)

Moved by Christian Leuprecht

Seconded by Gregory Ridge

That the Kingston Police Service Board receive and approve the proposed 2026 Capital Budget for the Kingston Police, at a total request of \$2,300,000 and

That the Kingston Police Service Board receive and approve the proposed 2026 Operating Budget for the Kingston Police and the Kingston Police Service Board, resulting in a Total Net Expenditure Budget of \$57,250,135, which represents a 5.97% increase.

**Carried
(25-124)**

b. Report Number 25-78 – [2026 Board Meeting Schedule](#)

Moved by Jimmy Hassan
Seconded by Gregory Ridge

That the Kingston Police Service Board approve the 2026 meeting schedule as presented in Report Number 25-78, with regular public meetings to be held on the fourth (4th) Thursday of each month at 12:00 noon with the exception of the December meeting being held on the third (3rd) Thursday of the month and excluding April and August meetings, unless required; and

That the Board's Procedural By-Law be updated accordingly with respect to the 2026 meeting schedule.

**Carried
(25-125)**

c. Report Number 25-79 – [Critical Points Policy](#)

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the Kingston Police Service Board adopt the Critical Points Policy as presented in Report Number 25-79.

**Carried
(25-126)**

d. Report Number 25-80 – [Conflict of Interest Policy](#)

Moved by Gregory Ridge
Seconded by Bryan Paterson

That the Kingston Police Service Board (the "Board") adopt the Conflict of Interest Policy as set out in Report Number 25-80; and

That the Board acknowledge the attached referenced materials, including Inspectorate of Policing Advisory Bulletin 1.3, conflict flowcharts, and all Solicitor General approved forms under Ontario Regulation 401/23; and

That the Board direct the Chief of Police to implement internal procedures consistent with the Regulation and the Board's policy, and to ensure required reporting and record-keeping practices are maintained.

**Carried
(25-127)**

e. Report Number 25-75 – [Appointment of Kingston Police Officers](#)

Moved by Gregory Ridge
Seconded by Adam Koven

That the Kingston Police Service Board appoint, contingent upon each candidate obtaining an Ontario Police College Basic Constable Training Certificate, on the date of swearing-in, Benjamin Begbie, Jillian Bracken, Tyler Huffman, Neda Rezazadeh, Alexander Tremblay, and Nathan Vecchio, pursuant to Section 37(1)(c) of the Community Safety and Policing Act (CSPA).

**Carried
(25-128)**

f. Report Number 25-76 – [Appointment of Special Constables](#)

Moved by Adam Koven
Seconded by Bryan Paterson

That the Kingston Police Service Board appoint, contingent upon each candidate successfully completing the Ministry mandated training, Abdulmalek Almatar, Josh Bunnett, Sahilpreet Dhanoa, D'Arcy Marconi, Ben Mastin, Manjot Sandhu, and Anthony Troiani as Special Constables.

**Carried
(25-129)**

e. Report Number 25-83 – [By-Law 25-03 – A by-law to establish a Human Resources Committee](#)

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That By-Law Number 25-03, a copy of which is attached to Report Number 25-83, being a by-law to establish a Human Resources Committee of the Kingston Police Service Board be adopted and enacted immediately upon its adoption.

**Carried
(25-130)**

Moved by Gregory Ridge
Seconded by Bryan Paterson

That Christian Leuprecht and Gail MacAllister be appointed as members of the Human Resources Committee.

**Carried
(25-131)**

11. Ratification of Motion

- a. Transfer Payment Agreement – 2025-26 Community Safety and Policing (CSP) Grant

Moved by Jimmy Hassan
Seconded by Gregory Ridge

That the Kingston Police Service Board ratify a motion passed by a poll of a quorum of Board Members on November 19, 2025, pending the next scheduled public board meeting, and

That the Kingston Police Service Board (Board) endorse the Transfer Payment Agreement between the Board and His Majesty the King in right of Ontario as represented by the Solicitor General for a maximum amount of \$890,519.54 provided for the 2025-26 Funding Year under the Community Safety and Policing (CSP) Grant; and

That the Board authorize the Chair to sign the Transfer Payment Agreement on behalf of the Board.

**Carried
(25-132)**

12. New Business

None.

13. Move to In-Camera

Moved by Adam Koven
Seconded by Bryan Paterson

That the Board move into In-Camera Session, pursuant to Section 44 and Section 44 (2)(a)(b)(d) and (e) of the *Community Safety and Policing Act, 2019*, after a five (5) minute break.

Carried

Regular session ended at 1:24 pm.

Chair

Secretary/Administrator