



Kingston Police Service Board

Public Agenda Recommendation Report

To: Chair and Members of the Kingston Police Service Board

From: Policy and By-Law Committee

Subject: Approval of Multiple Polices under the *Community Safety and Policing Act, 2019*

Date: June 17, 2026

Strategic Priority Alignment:

Administrative/Procedural

Recommendation:

That the Kingston Police Service Board approve the policies listed in this report – Report Number 26-51, as presented, in accordance with the *Community Safety and Policing Act, 2019*, and applicable regulations.

Background/Analysis:

The *Community Safety and Policing Act, 2019* (CSPA) establishes mandatory and discretionary policy responsibilities for police service boards. In support of the Board's governance role, the Kingston Police Service Board continues to review, update, and adopt policies to ensure alignment with legislative requirements, regulatory standards and applicable provincial guidance.

To streamline Board consideration, the following policies are presented as a consolidated package. These policies are administrative and governance-focused in nature and do not introduce substantive changes to the Board's strategic direction.

The following policies are submitted for the Board's approval:

- Hostage Rescue
- Major Incident Command
- Preliminary Perimeter Control and Containment

- Tactical Units
- Underwater Search and Recovery Units
- Crime, Call and Public Disorder Analysis
- Criminal Intelligence
- Criminal Investigation Management and Procedures

These policies have been developed and reviewed to ensure compliance with the *CSPA*, its regulations, and other applicable legislation, including but not limited to the *Occupational Health and Safety Act*, the *Accessibility for Ontarians with Disabilities Act*, and the *Municipal Freedom of Information and Protection of Privacy Act*, where applicable.

Financial Considerations:

The adoption of these policies does not result in additional financial implications for the Board. Any training, procedural or operational directives required to implement the policies fall within the responsibility of the Chief of Police and the Service's established management processes.

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Exhibits/Policies Attached:

- Exhibit "A" - Hostage Rescue
- Exhibit "B" - Major Incident Command
- Exhibit "C" - Preliminary Perimeter Control and Containment
- Exhibit "D" - Tactical Units
- Exhibit "E" - Underwater Search and Recovery Units
- Exhibit "F" - Crime, Call and Public Disorder Analysis
- Exhibit "G" - Criminal Intelligence
- Exhibit "H" - Criminal Investigation Management and Procedures

KINGSTON POLICE SERVICE BOARD

Hostage Rescue (ER-00XX)



Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019.

Policy Statement

The Kingston Police Service Board (the Board) is dedicated to ensuring effective and responsive support for the hostage rescue team, in alignment with the *Ontario Regulation 392/23 Adequate and Effective Policing (General)*. The purpose of this policy is to ensure the Kingston Police Service Board (the Board) has access to specialize hostage rescue team services through formal agreements with other jurisdictions.

Board Policy

Pursuant to *Ontario Regulation 392/23 Adequate and Effective Policing (General) - Emergency Response* it is the policy of the Kingston Police Service Board with respect to the services of a Hostage Rescue Team that:

- a) Hostage Rescue Team support services are available 24 hours a day and within a reasonable response time through the Ontario Provincial Police (OPP) Framework Agreement;
- b) The Hostage Rescue Team consists of a minimum of twelve (12) full-time tactical officers, including a supervisor, who are dedicated to the team but who, when not in training or undertaking hostage rescue activities, may undertake community patrol; and

c) The Chief of Police, in consultation with the OPP, will:

- I. Establish and maintain written procedures that set out the circumstances in which the services of the hostage rescue team will be deployed, including the steps for obtaining the service and the reporting relationships;
- II. Ensure that the hostage rescue team can undertake containment, the apprehension of an armed barricaded person, and hostage rescue;
- III. Ensure that established procedures set out processes for engagement with individuals who may be in crisis, with the goal of reducing harm and preventing loss of life;
- IV. Develop and maintain a manual on hostage rescue team services that is available to each member providing these services;
- V. Establish a selection process for members of the team, which includes ensuring that members who provide this service meet the requirements of the Adequacy Standards regulation; and have the required knowledge, skills and abilities;
- VI. Ensure the ongoing training of members who provide this service, including training on de-escalation and strategies for engagement with a person in crisis, aimed at reducing harm and preventing loss of life;
- VII. Ensure that appropriate equipment, in accordance with the Ministry's designated equipment and facilities list, is used/available to the members who provide this service;
- VIII. Ensure the Police Service's procedures for hostage rescue are contained in a manual that is available to each member providing that service; and
- IX. Ensure that the Police Service's major incident commanders and crisis negotiators train with the other police services' Hostage Rescue Team, when applicable.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Major Incident Command (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019.

Policy Statement

The Kingston Police Service Board (the Board) is committed to ensuring effective and timely major incident command services. The Chief of Police (the Chief) will establish clear procedures for deployment, coordination, and training to maintain operational excellence and ensure the safety and security of the community during major incidents. The purpose of this policy is to ensure the Kingston police Service (the Service) has access to specialized major incident command services through formal agreements with other jurisdictions.

Board Policy

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Emergency Response* it is the policy of the Kingston Police Service Board with respect to Major Incident Command services that:

- a) A Major Incident Commander is available 24 hours a day and within a reasonable response time, through Ontario Provincial Police (OPP) Framework Agreement; and

b) The Chief of Police will:

- I. In consultation with the OPP, establish and maintain written procedures that set out the circumstances, in which major incident commanders will be deployed, including the steps for obtaining the service and the reporting relationships;
- II. Establish a selection process for member who provide this service, including ensuring that members who provide this service meet the requirements of the Adequacy Standards Regulation;
- III. Ensure that no person is designated a major incident commander unless that person has successfully completed the prescribed training by the Minister;
- IV. Ensure the ongoing training of members who provide this service;
- V. Ensure the appropriate equipment and resources, in accordance with the Ministry's designated equipment and facilities list, is used/available to members who provide this service; and

If the Police Service maintains the function of a Major Incident Commander(s) ensure that the Police Service's Procedures for major incident command are contained in a manual that is available to each member providing the service.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Preliminary Perimeter Control and Containment (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: 392/23: Adequate and Effective Policing Act (General), 2019.
O. Reg. 87/24: Training, 2019.

Policy Statement

The Kingston Police Service (the Board) is committed to maintain public safety through effective perimeter control and containment strategies. The Board directs the Chief of Police (the Chief) to develop and implement procedures that define the circumstances for deployment, outline operational responsibilities, and coordinate with other emergency response services.

Board Policy

It is the policy of the Kingston Police Service Board with respect to preliminary perimeter control and containment that:

- a) Members of this Police Service will provide the function of initial containment as part of a comprehensive emergency response.
- b) The Patrol officers on duty shall be designated as the initial containment personnel and will work in conjunction with the Ontario Provincial Police Emergency Response Unit and Crisis Negotiators under the direction of the Major Incident Commander on scene;
- c) Pursuant to section 9 (1) (5) of *Ontario Regulation 392/23 Adequacy Standards Regulation (General)* the Chief of Police shall ensure that police officers who are not members of a tactical unit and who are deployed in a containment

function, including members of a containment team, shall not employ offensive tactics prior to the arrival of a tactical response unless the officers believe, on reasonable grounds, that to do so is necessary to protect against the loss of life or serious bodily harm;

- d) Containment will be provided by the Ontario Provincial Police through the Framework Agreement;
- e) The Chief of Police will establish and maintain written procedures that address:
 - I. The circumstances in which preliminary perimeter control and containment will be established;
 - II. Operational responsibility for an incident where preliminary perimeter control and containment is being established;
 - III. The deployment of other emergency response services, including receiving assistance from other agencies;
 - IV. The duties of an officer involved in the establishment of preliminary perimeter control and containment, including compliance with the requirement of *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Emergency Response*, pending the deployment of a tactical unit; and
 - V. The training of officers in preliminary perimeter control and containment.
- f) The Chief of Police will, if the Police Service opts to establish its own containment team, or has officers who are members of a joint containment, develop and maintain a manual on containment team services that addresses:
 - I. The selection process for members of the team, including ensuring that members who provide this service have received the prescribed training as designated by the Minister;
 - II. The appropriate equipment to be used/made available to the members of the team in accordance with *Schedule 1 of the Ontario Regulation 392/23 - Adequate and Effective Policing (General)*; and
 - III. Any ongoing training as designated by the Minister.
- g) **Training:**
The Chief of Police shall ensure:
 - I. Pursuant to *Ontario Regulation 87/24 Training*, police officers who perform community patrol functions and who may be required to respond to an incident involving an active attacker shall successfully complete the course entitled "Carbine Operator," delivered by the College or by a certified trainer;
 - II. In the case of a police officer who was appointed before the transition date, no later than the second anniversary of the transition date;

Exhibit "C" to Report Number 26-51

- III. In the case of a police officer who is appointed as a police officer on or after the transition date, within 12 months after the appointment;
- IV. Every police officer shall, within 12 months after successfully completing the training required in Section f (I) of this Policy and within every subsequent 12 months, successfully complete the course entitled "Carbine Operator Requalification", delivered by the College or by a certified trainer in respect of the course;
- V. Authorized use of specialized weapons and will ensure carrying and use of patrol rifles – (C8) is permitted for only members who have received the prescribed training. Annual training will be conducted by qualified officers authorized to use the specialized weapons;
- VI. That members of this Police Service receive training in techniques on perimeter control; and
- VII. That members who provide services of crisis negotiation have the requisite knowledge, skills and abilities and receive training on an ongoing basis.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Tactical Units (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019.

Policy Statement

The Kingston Police Service Board (the Board) is committed to providing effective and responsive support for the tactical unit within the Kingston Police Service (the Service), ensuring compliance with the *Ontario Regulation 392/23 Adequate and Effective Policing*. The purpose of this policy is to ensure the Service has access to specialized tactical unit services through formal agreements with other jurisdictions.

Board Policy

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Emergency Response* it is the policy of the Kingston Police Service Board with respect to the services of a tactical unit that:

- a) Tactical Unit support services are available 24 hours a day and within a reasonable response time through the Ontario Provincial Police (OPP) Framework Agreement;
- b) The unit will consist of a minimum of twelve (12) full-time Tactical Officers, including the supervisor, who is dedicated to a Tactical Unit but who, when not training or undertaking tactical activities, may undertake community patrol; and

- c) The Chief of Police, in consultation with the OPP, will:
- I. Establish and maintain written procedures that set out the circumstances in which tactical unit services will be deployed, including the steps for obtaining the services and the reporting relationships, and authorizing the tactical supervisor or incident commanders to be deployed to an incident, and in relation to the deployment of incident commanders and crisis negotiators:
 - a. Specifying the process for authorizing deployment,
 - b. Identifying operational responsibility for authorizing deployment; and
 - c. In the case of incident commanders, ensuring that an incident commander assigned to manage an incident has the training prescribed by the Minister that is appropriate to the incident;
 - II. Ensure that the established procedures set out processes for engagement with individuals who may be in crisis, with the goal of reducing harm and preventing loss of life;
 - III. Ensure that the Tactical unit can undertake containment, the apprehension of an armed barricaded person, and explosive forced entry if it uses the services of a police explosive forced entry technician;
 - IV. Develop and maintain a manual on Tactical Unit services that is available to each member providing this service;
 - V. Ensure a selection process for members of the Tactical Unit;
 - VI. Ensure members of the Tactical Unit have the requisite knowledge, skills and abilities;
 - VII. Ensure that appropriate equipment and resources, in accordance with the Ministry's designated equipment and facilities list, is used/available to the members who provide this service; and
 - VIII. Ensure any ongoing (and joint, if applicable) training for the Kingston Police Service with respect to coordination of tactical deployment, ensuring the inclusion of training on de-escalation and strategies for engagement with a person in crisis, aimed at reducing harm and preventing loss of life.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Underwater Search and Recovery Units (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019;
O. Reg. 629/94: Diving Operations

Policy Statement

The Kingston Police Service Board (the Board) is committed to providing effective and timely emergency response services. The purpose of this policy is to ensure the Kingston Police Service (the Board) has access to specialized underwater search and recovery services through formal agreements with other jurisdictions.

Board Policy

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Emergency Response* and *Ontario Regulation 629/94: Diving Operations*, it is the policy of the Kingston Police Service Board with respect to Underwater Search and Recovery Units that:

- a) Underwater Search and Recovery Unit support services are available 24 hours a day and within reasonable response time through the Ontario Provincial Police (OPP) Framework Agreement;
- b) The OPP will be designated as the primary responder and shall be requested first if the services of an Underwater Search and Recovery Unit (USRU) are required;

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- c) The deployment of the USRU shall be authorized only by the Chief of Police; and
- d) The Chief of Police, in consultation with the OPP, will;
 - I. Establish and maintain written procedures that set out the circumstances in which the underwater search and recovery unit will be deployed, including the process for obtaining the services and reporting relationship;
 - II. Establish and maintain written procedures for the deployment of other emergency response services, including the steps for obtaining the services and the reporting relationship;
 - III. Ensure that the underwater search and recovery unit members comply with the Occupational Health and Safety Act (OHSA), and Diving Operations Regulation, or where amended;
 - IV. Ensure that Underwater Search and Recovery Unit (USRU) members are qualified to perform their specific tasks in accordance with Competency Standard for Diving Operation CAN/CSA-Z275.4-02 or where amended;
 - V. Ensure that the Underwater Search and Recovery Unit (USRU) members perform their tasks according to the Occupational Safety Code for Diving Operations CAN/CSA-Z275.4-02;
 - VI. Develop and maintain a reference file on all diving hazards that is available to each member providing this service;
 - VII. Establish a selection process for the Underwater Search and Recovery Unit (USRU), including ensuring that members who provide this service meet the requirements of local policies and procedures;
 - VIII. Ensure that appropriate equipment, in accordance with the *Diving Operations Regulation* and the ministry's designated equipment list, is used/available to Members providing Underwater Search and Recovery services;
 - IX. Ensure the ongoing and joint training of embers who provide this service; and
 - X. Ensure that the police service's major incident commander(s) receive training (joint, if applicable) in their responsibilities and the capabilities of the Underwater Search and Recovery Unit (USRU).

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Crime, Call, and Public Disorder Analysis (LE-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019, s. 5 (2) (ii), s. 24 (2).

Board Policy

It is the policy of the Kingston Police Service Board (the Board) with respect to crime, call, and public disorder analysis that:

- a) Pursuant to Section 5 (2) (ii) *Ontario Regulation 392/23 Adequate and Effective Policing (General)* – Police Services shall have crime analysis, call for service analysis and public disorder analysis capacities;
- b) Ensure that Member(s) who perform crime, call and public disorder analysis and persons who assist have the competence and experience to perform the functions and have the necessary equipment;
- c) The Chief of Police will:
 - I. Establish systems and written procedures for the collection, collation, analysis and dissemination of crime, call, and public disorder data, which include an analysis of whether traffic stops, pedestrian stops, charges, arrests and use of force have a disparate impact on Indigenous and racialized individuals;
 - II. Evaluate strategies designed to reduce racial profiling, including data collection systems, accountability mechanisms, training, policies and procedures;

Exhibit "F" to Report Number 26-51

- III. Ensure that the Service may obtain the services of a crime analysis specialist, as required, who is not a Service member, to assist with crime, call, and public disorder analysis, and who must be under the direction of a service member;
- IV. Ensure that members who analyze crime, call, and public disorder data, and persons who assist, have the competence and experience to perform the functions, and have the necessary equipment;
- V. Promote the use of data analysis by supervisors to identify areas or issues requiring directed patrol, targeted enforcement, problem-oriented crime prevention initiatives;
- VI. Report back to the Board on the criteria and process to be used for sharing relevant crime, call and public disorder analysis with municipal council and officials, school boards, community organizations and groups, businesses, and members of the public;
- VII. Provide information in the annual report on crime, calls for service and public disorder patterns, trends and forecasts based on crime, call and public disorder analysis; and
- VIII. Pursuant to section 24 (2) of *Ontario Regulation 392/23 Adequate and Effective Policing (General)*, crime analysis, call analysis and public disorder analysis data, and information on crime trends is to be published annually on the Internet.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Criminal Intelligence (LE-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019.

Board Policy

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Law Enforcement* it is the policy of the Kingston Police Service Board with respect to criminal intelligence that:

- a) Criminal intelligence services will be delivered by a Kingston Police Service member designated as the Criminal Intelligence Officer, who will represent the service with Criminal Intelligence Service Ontario (CISO).
- b) The Chief of Police will:
 - I. Establish priorities and maintain written procedures for criminal intelligence, including strategic and tactical intelligence;
 - II. Promote the use of criminal intelligence analysis by supervisors to identify areas or issues requiring directed patrol, targeted enforcement, or problem-oriented policing initiatives; and

Exhibit "G" to Report Number 26-51

- III. Ensure that members assigned to criminal intelligence have the training, competence, experience, tools, and equipment needed to perform the function effectively.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Criminal Investigation Management and Procedures (LE-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 395/23:

Investigations, 2019.

O. Reg. 394/23: Major Case Management and Approved Software Requirements, 2019.

O. Reg. 392/23: Adequate and Effective Policing (General), 2019.

O. Reg. 87/24: Training, 2019, s. 30-34.
Community Safety and Policing Act, 2019, s. 14 (1).

Board Policy

It is the policy of the Kingston Police Service Board (the Board) that this Police Service shall investigate all major cases, in accordance with *Ontario Regulation 394/23 - Major Case Management and the Approved Software Requirements* and *Ontario Regulation 395/23 – Investigations*.

1. **Standard for Investigation:**

a) Pursuant to *Ontario Regulation 395/23 - Investigations* this Police Service shall have at least one of each of the following members available 24 hours a day:

I. A senior investigator;

- II. A Supervisor; or
 - III. A major case manager.
- b) The Chief of Police shall ensure that every investigation shall be undertaken by an Investigator, Senior Investigator, or a Major Case Manager as determined by a Supervisor;
- c) The Chief of Police shall ensure that assistance is provided to Victims of Crime – section 13 of *Ontario Regulation 392/23 – Adequate and Effective Policing (General)*:
- I. Victims of crime shall be offered assistance, as soon as possible;
 - II. Victims of crime shall be provided with referrals to, as appropriate in the circumstances, emergency services, health care professionals, victim support agencies, social service agencies and other appropriate governmental, non-governmental or community organizations;
 - III. The Chief of Police shall ensure that this Police Service will provide assistance to victims that:
 - reflect the principles of the *Victims' Bill of Rights, 1995* and the *Canadian Victims Bill of Rights*; and
 - the responsibilities of members of the police service in providing assistance to victims are set out the Police Service's procedures on Victim's Assistance.

2. **General Requirements for Major Case Investigations:**

Ontario Regulation 394/23 - Major Case Management and the Approved Software Requirements (MCM Regulation).

- a) The Chief of Police shall ensure that written procedures are developed and maintained on major case management that are consistent and at a minimum address section 2 of the *MCM Regulation*;
- b) The Chief of Police or designate shall ensure that any individual assigned as a major case manager has the necessary training, competence and experience to fulfil the role in accordance with the *MCM Regulation*.
- c) In determining whether an individual should be assigned as a major case manager, the Chief of Police or designate shall consider whether the individual possesses the following attributes:

Exhibit "H" to Report Number 26-51

- I. Strong communication skills;
 - II. Leadership and team building skills;
 - III. Emotional intelligence and creativity;
 - IV. Critical thinking skills;
 - V. The ability to understand ethical and legal considerations; and
 - VI. Time management and organizational skills.
- d) The Chief of Police or designate shall ensure that the major case manager assigns a primary investigator, a non-threshold investigator, a file co-ordinator or a supporting role that has the necessary competence and experience to fulfil the role in accordance with the *MCM Regulation* and *Ontario Regulation 87/24 – Training*; and
- e) The Chief of Police shall ensure that investigators assigned as primary investigators have received the training as outlined in section 30, 31, 32 and 33 of *Ontario Regulation 87/24 – Training*.
3. The objective of Criminal Investigations Management & Procedures is to ensure that investigations into criminal acts:
- a) Are effectively and efficiently investigated by investigators with competence and experience;
 - b) Respect the individual rights of victims, persons of interest, suspects, and witnesses alike; and
 - c) Are capable of supporting a successful prosecution of the person(s) for the criminal acts in question.
4. It is the policy of the Kingston Police Service Board (the Board) with respect to general criminal investigation that:

The Chief of Police will:

- a) Periodically review and report back to the Board as part of the Annual Report on the occurrences which can be investigated by members of the Police Service based on their competence and experience, and which occurrences require the services of another Police Service;
- b) Prepare and maintain a Criminal Investigation Management Plan that meets the requirements of *Ontario Regulation 394/23 - Major Case Management*

and the Approved Software Requirements and Ontario Regulation 395/23 – Investigations;

- c) Identify the type of occurrences which should be investigated by another Police Service or through a combined, regional, or cooperative service delivery method;
- d) Develop and maintain written procedures on and processes for undertaking and managing criminal investigations;
- e) Establish a selection process for criminal investigators, including ensuring that members who provide this service meet the requirements of this Police Service Procedure;
- f) Establish procedures for managing informer and agents and ensuring their security;
- g) Ensure that the Police Service has the required number of investigators available as stated in Section 1 (a) of this policy;
- h) Require supervisors to ensure that the member assigned an occurrence listed in the Criminal Investigation Management & Procedures has the competence and experience to investigate that type of occurrence;
- i) Ensure that persons providing scenes of crime analysis and forensic identification investigative supports meet the requirements of *Ontario Regulation 392/23 - Adequate and Effective Policing (General)*;
- j) Ensure that persons who provide other investigative supports identified in Section 4 (l) of this policy have the competence and experience to provide that support;
- k) When required, enter into an agreement with the Ontario Provincial Police (OPP) for the investigation of occurrences pursuant to section 14 (1) of the *Community Safety and Policing Act (CSPA)*;
- l) When required, the Board will augment the number of criminal investigators available to this Police Service through the OPP Framework Agreement;
- m) Scenes of crime analysis, forensic identification, canine tracking, behavioural science, physical surveillance, electronic interception, video and photographic surveillance and polygraph investigative supports will be provided by the Ontario Provincial Police (OPP) through the Framework Agreement;
- n) Maintain liaison capabilities with other specialized, extra-jurisdiction enforcement agencies;

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- o) Ensure the dissemination of investigative information is limited to the police service, law enforcement agencies, appropriate government agencies, and other organizations that have a bona fide need for the investigative information;
 - p) Regularly review procedures on criminal investigation management to remain current with case law, inquests, inquiry findings, and amendments to related legislation.
5. The Chief of Police will prepare procedures regarding notifying supervisors of missing persons occurrences and matters where there is a reasonable suspicion that an offence under the *Criminal Code* (Canada), the *Controlled Drugs and Substances Act* (Canada) or the *Cannabis Act* (Canada) has or will be committed; Violent Crime Linkage Analysis System Reporting:
- I. Develop and maintain written procedures to ensure compliance with *Ontario Regulation 395/23 – Investigations - ViCLAS Reports*; and
 - II. A document that is required to be provided to the Provincial ViCLAS Centre under this section must be in the form approved by the Provincial ViCLAS Centre's Manager and must be submitted in accordance with the established standards of ViCLAS.

Chair

Board Administrator