



## Kingston Police Service Board

### Public Agenda Recommendation Report

To: Chair and Members of the Kingston Police Service Board  
From: Lorie Sargeant, Board Administrator  
Subject: City of Kingston – Request to Appoint Special Constables  
Date: June 24, 2026

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#### Strategic Priority Alignment:

Administrative/Procedural

#### Recommendation:

**That** the Kingston Police Service Board (Board) receive the attached report from Kyle Compeau, Director, Licensing & Enforcement, City of Kingston, and

**That** the Board appoint **Kyle Compeau, John Tobin, Ryan Burns, Laura St. Pierre, Steve Mothersell, Dan Hazell, Jon Baldwin and Jamie Goose** as special constables, conditional upon the Solicitor General issuing an authorization to The Corporation of the City of Kingston to employ special constables and further conditional upon each candidate successfully completing all training required under subsection 92(1) of the *Community Safety and Policing Act, 2019*.

#### Background/Analysis:

See City of Kingston report attached as Exhibit A

#### Contacts:

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**City of Kingston**

**Public Agenda Recommendation Report**

To: Kingston Police Service Board

From: Kyle Compeau, Director, Licensing & Enforcement, City of Kingston

Subject: Appointment of Special Constables

Date: June 24, 2026

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**Recommendation:**

**That** the Kingston Police Service Board (the “**Board**”) pass a motion to appoint each of the below candidates, conditional upon the Solicitor General issuing an authorization to The Corporation of the City of Kingston (the “**City**”) to employ special constables and upon each candidate successfully completing all training required under subsection 92 (1) of the *Community Safety and Policing Act, 2019*, S.O. 2019, c. 1, Sched. 1, (the “**Act**”):

- (a) Kyle Compeau;
- (b) John Tobin;
- (c) Ryan Burns;
- (d) Laura St. Pierre;
- (e) Steve Mothersell;
- (f) Dan Hazell;
- (g) Jon Baldwin; and
- (h) Jamie Goose;

for the purposes of:

1. Providing security in relation to matters that originate in any land, structures, water, ships and vessels, trailers and portable structures designed or used for residence, business or shelter, trains, railway cars, vehicles and aircraft, whether or not in operation, owned or leased by The Corporation of the City of Kingston (the “**City**”), and includes highways (“**premises**”);
2. assisting members of the Kingston Police who are appointed as a police officer (“**police officers**”) in performing policing functions in relation to matters that originate in any *premises* and continue outside of that *premises*, including assisting with investigations into criminal offences;
3. For the purposes of paragraph 2, assisting with investigations may include:
  - a. interviewing members of the public regarding alleged offences;
  - b. detaining, arresting or releasing individuals while acting under the direction of a *police officer*;
  - c. seizing or storing evidence under the direction of a *police officer*;
  - d. securing crime scenes;
  - e. storing or processing evidence under the direction of a *police officer*;
  - f. preparing and serving summonses or other legal documents;
  - g. executing warrants or other court orders on the *premises*;
  - h. laying charges while acting under the direction of a *police officer*;
  - i. swearing informations;
  - j. directing traffic on the *premises*; and
  - k. performing law enforcement functions in relation to an incident on the *premises* while not acting under the direction of a *police officer*, provided that the special constable transfers responsibility for law enforcement functions in relation to the incident to a *police officer* in accordance with any requirements set out in the *Community Safety & Policing Act, 2019*;

all in accordance with the agreement between the *Board* and the *City* dated September 29, 2025.

**Summary:**

The *Act* created a new responsibility for police service boards in Ontario. Under the former *Police Services Act*, the Ministry of the Solicitor General was responsible for the approval of appointments of special constables. The *Act*, which came into force on April 1, 2024, transitioned this responsibility to police service boards.

Subsection 92 (1) of the *Act* permits a police service board to appoint a special constable if he or she has an offer of employment to be employed as a special constable from, or is currently employed as a special constable by, a special constable employer located in the area for which the board has policing responsibility. The *City* has applied to the Solicitor General for authorization to employ special constables and expects to receive that authorization very shortly.

Subsection 92 (1) states:

92 (1) A police service board or the Commissioner may appoint a person as a special constable if he or she,

(a) has an offer of employment to be employed as a special constable from, or is currently employed as a special constable by,

(i) the board or the Commissioner, or

(ii) a special constable employer located in the area for which the board or the Commissioner has policing responsibility;

(b) is a Canadian citizen or a permanent resident of Canada;

(c) is at least 18 years of age;

(d) is physically and mentally able to perform the duties of the position, having regard to his or her own safety and the safety of members of the public;

(e) is of good character;

(f) has successfully completed,

(i) the training prescribed by the Minister, including techniques to de-escalate conflict situations and any other matters prescribed by the Minister, unless the person has been exempted from some or all of this training in accordance with the regulations made by the Minister,

(ii) the training approved by the Minister with respect to human rights and systemic racism, and

(iii) the training approved by the Minister that promotes recognition of and respect for,

(A) the diverse, multiracial and multicultural character of Ontario society, and

(B) the rights and cultures of First Nation, Inuit and Métis Peoples;

(g) meets one of the following conditions:

(i) The person has a secondary school diploma or equivalent.

(ii) The person has,

(A) a university degree,

(B) a degree from a college of applied arts and technology established under the Ontario Colleges of Applied Arts and Technology Act, 2002 that is authorized to grant the degree, or

(C) a degree from an Indigenous Institute that is approved under the Indigenous Institutes Act, 2017 to grant the degree.

(iii) The person has a diploma or advanced diploma granted by a college of applied arts and technology described in sub-subclause (ii) (B), or an Indigenous Institute described in sub-subclause (ii) (C), following successful completion of a program that is the equivalent in class hours of a full-time program of at least four academic semesters.

(iv) The person has been granted a certificate or other document by a post-secondary institution evidencing successful completion of a program that the regulations prescribe as being equivalent to a degree or diploma described in subclause (ii) or (iii);

(h) satisfies any additional educational criteria required, by the regulations, to be appointed for the purposes specified under clause (7) (c); and

(i) satisfies any additional prescribed criteria.

Subsection 92 (7) of the *Act* requires that the police service board appointing a special constable specify the following in each certificate of appointment:

(7) The police service board or the Commissioner shall specify in the certificate of appointment,

(a) the name of the employer who may employ the appointee as a special constable;

(b) the term of the appointment, which must not be more than the prescribed period, if any;

(c) the purposes for which the person may act as a special constable, from among those set out in the regulations;

(d) the powers of a police officer that the special constable may exercise, if any, to the extent and for the purposes specified in clause (c);

(e) any weapons or prescribed equipment that the special constable is authorized to carry or use in the course of his or her duties; and

(f) any other terms or conditions the police service board or the Commissioner consider appropriate.

Section 5.1 of the September 29, 2025, agreement between the *Board* and the *City* sets out the parties' expectation that the *Board* will, in addition to the purposes identified above, impose the following terms and conditions on each special constables certificate of appointment regarding the types of incidents the special constable may respond to and any investigations the special constable may undertake:

(a) the special constable may exercise the following powers of a police officer, to the extent and for the purposes specified above:

(iii) the *Liquor Licence and Control Act*;

(iv) the *Mental Health Act*;

(v) the *Provincial Offences Act*;

(vi) the *Safe Streets Act*;

(vii) the *Trespass to Property Act*; and

(d) the special constable will have the powers of a police officer to respond to the following types of incidents and to undertake the following investigations:

(i) section 129, subsection 140(1), subsection 173(1), • subsection 173 (2), subsection 175 (1 ), subsection 180 (1 ), section 248, subsection 264.1 ( 1 ), subsection 265 (1 ), subsection 270 (1 ), subsection 270.1 (1 ), subsection 322 (1 ), subsection 354 (1 ), subsection 362 (1 ), subsection 372 (1 ), subsection 372 (3), subsection 380 (1 ), subsection 393 (3), and subsection 430 ( 1 ) of the *Criminal Code*; (ii) subsection 4 (1) of the *Controlled Drugs and Substances Act*; (iii) subsection 31 (1 ), subsection 34 (1) and subsection 41 ( 1 ) of the *Liquor Licence and Control Act*; (iv) subsection 2 (2), subsection 3 (2) and subsection 4 (2) of the *Safe Streets Act*; and (v) subsection 2 (1) of the *Trespass to Property Act*;

(e) without limiting the generality of any other term or condition of the certificate of appointment, the special constable is authorized to exercise the arrest powers, including arrest without warrant, set out in Part XVI of the *Criminal Code*; (f) the special constable is authorized to carry and use the following weapons and equipment:

(i) oleoresin capsicum spray;

(ii) oleoresin capsicum foam; and

(iii) a \_baton; and

(g) the special constable must not:

- (i) perform any policing function not in relation to a premises or an incident on a premises;
- (ii) carry or use any weapon not authorized in the special constable's certificate of appointment; and
- (iii) , by means of a motor vehicle, pursue a fleeing motor vehicle.

Conclusion

The certificates of appointment will be completed after *Board* approval and after the Solicitor General issues an authorization to the *City* to employ special constables and upon each candidate successfully completing all training required under subsection 92 (1) of the *Act*.

**Contact:**

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