

KINGSTON POLICE SERVICE BOARD
MEETING NUMBER 26-03
MINUTES

Public Meeting Minutes, Meeting held Wednesday, March 18, 2026, at 12:00 noon
Kingston Police Headquarters, William Hackett Boardroom

PRESENT: Gregory Ridge, Chair, member of council
Adam Koven, Vice-Chair, provincial appointee
Jimmy Hassan, member of council
Christian Leuprecht, community member
Michael Springer, provincial appointee

ABSENT: Wendy Stephen, member of council

NON-BOARD MEMBERS PRESENT:
Chief Adam MacIntosh
Deputy Chief Scott Gee
Lorie Sargeant, Board Administrator
Members of the public, Kingston Police and media

1. Call Meeting to Order and Land Acknowledgement

Chair Ridge called the meeting to order at 12:01 pm.

2. Presentation/Briefing

None.

3. Disclosure of Conflict of Interest

The members confirmed that there were no conflicts of interest to report.

4. Approval of the Agenda

Moved by Christian Leuprecht
Seconded by Michael Springer

That the agenda, as amended, be approved.

Carried

5. Adoption of Minutes

Moved by Jimmy Hassan
Seconded by Adam Koven

That the minutes of Meeting Number 26-02 held on February 26, 2026, be adopted.

Carried

6. Communications

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the communications from the Ontario Association of Police Service Boards, Senior Officers Association and the Ministry of the Solicitor General be received by the Board.

- a. Email from Diane Smithson, Secretary, Ontario Association of Police Service Boards – Zone 2 advising of the Zone 2 meeting being held on Friday, April 24, 2026, at 9:30 am in Prescott.
- b. Email from Inspector Lillian Murdock, Senior Officers Association – Leadership Update.
- c. Ministry of the Solicitor General, Public Safety Division, Memorandum 26-0013 regarding the 2026-27 – 2028-29 Proceeds of Crime – Front-Line Policing Grant Call for Applications. Applications must be submitted by 4:00 pm on March 27, 2026.
- d. 2026 Ontario Association of Police Service Boards Call for Resolutions and Nominations. Note: Vacancy for Zone 2 Director.

Carried

7. Delegations

None.

8. Consent Agenda/Information Report

Moved by Adam Koven
Seconded by Michael Springer

That the consent agenda report be received for information.

- a. Report Number 26-19 - [Requests Pursuant to Section 19 of the Community Safety & Policing Act, 2019.](#)

**Carried
(26-30)**

9. Approval Agenda/Recommendation Reports

- a. Report Number 26-21 - [Appointment of Kingston Police Officers \(new recruits\)](#)

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the Kingston Police Service Board appoint, contingent upon each candidate obtaining an Ontario Police College Basic Constable Training Certificate, on the date of swearing-in, Helena Acton, Devyn Day, Lucas Dawe, and Abigail Geen, pursuant to Section 37(1)(c) of the Community Safety and Policing Act (CSPA).

(Report Number 26-21 was distributed to all board members on March 17, 2026)

**Carried
(26-31)**

- b. Report Number 26-22 - [Appointment of Kingston Police Officers \(experienced officers\)](#)

Moved by Christian Leuprecht
Seconded by Adam Koven

That the Kingston Police Service Board appoint, on the date of swearing-in, Naomi Dubs and Matthew Duquette, pursuant to Section 37(1)(c) of the Community Safety and Policing Act (CSPA).

(Report Number 26-22 was distributed to all board members on March 17, 2026)

**Carried
(26-32)**

- c. Report Number 26-24 – [Q4 Operating Budget Update](#)

Moved by Christian Leuprecht
Seconded by Adam Koven

That the Operating Budget Status Update as of December 31, 2025, Report Number 26-24 is for information only; and

That the Board approve the staff recommendation to request that City Council approve the transfer of \$400,000 from the 2025 year-end operating surplus to the Police Capital Reserve, with the funds to be utilized in 2026, to support urgent facility repairs, equipment and furniture replacements, and to address current space constraints.

(Report Number 26-24 was distributed to all board members on March 17, 2026)

**Carried
(26-33)**

10. Motions

- a. [Vacancies to Committees](#) (Deferred from the February 26th meeting)

Moved by Adam Koven
Seconded by Michael Springer

That the following matter be deferred to the May 28th, 2026 meeting)

That (one member) be appointed to the Collective Bargaining Committee.

**Carried
(26-34)**

b. Upper Canada Lease Agreement

Moved by Christian Leuprecht
Seconded by Jimmy Hassan

That the Kingston Police Service Board authorize the Chair to enter into and execute a five (5) year Lease Agreement with Upper Canada Office Systems at a cost of \$1,787.67 per month.

**Carried
(26-35)**

c. Additional Member Appointed to the Strategic Planning Committee (Reported out from the Board Member Only Session)

Moved by Jimmy Hassan
Seconded by Adam Koven

That Michael Springer be appointed to the Strategic Planning Committee, thereby comprising the Strategic Planning Committee of board members, Christian Leuprecht, Gregory Ridge and Michael Springer.

**Carried
(26-36)**

11. Unfinished Business

None.

12. Discussion/New Business

Chair Ridge provided an update from the Policy and By-Law Committee.

13. Move to In-Camera

Moved by Adam Koven
Seconded by Jimmy Hassan

That the Board move into in-camera session in accordance with Section 44 to

discuss items under Section 44(2)(a), (b), (d), (e), and (k) of the Community Safety and Policing Act, 2019 after a ten (10) minute break.

Carried

The public meeting ended at 12:26 pm.

Chair

Board Administrator

DRAFT