

**Minutes of Meeting 25-16 of the Kingston Police Service Board  
Held on Thursday, December 18, 2025, at 12:00 pm  
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Bryan Paterson, Vice-Chair  
Adam Koven, provincial appointee  
Christian Leuprecht, provincial appointee  
Gregory Ridge, member of council

ABSENT: Gail MacAllister, Chair  
Jimmy Hassan, member of council (arrived at 12:07 pm)

Non-Board Members Present:  
Deputy Chief Scott Gee  
Lorie Sargeant, Board Administrator/Secretary  
Members of the public, Kingston Police and media

**1. Call Meeting to Order and Land Acknowledgment**

The Vice-Chair called the meeting to order at 12:05 pm.

**2. Presentation/Briefing**

The Vice-Chair introduced Brent Fowler, Director, Corporate Asset Management & Fleet and Shruti Patil, Corporate Asset Management Analyst, both of the City of Kingston who spoke regarding the Kingston Police Asset Management Plan.

**3. Approval of Agenda**

Moved by Christian Leuprecht  
Seconded by Gregory Ridge

**That** the agenda, as amended, be approved.

**Carried**

**4. Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

**5. Adoption of Minutes**

Moved by Adam Koven  
Seconded by Christian Leuprecht

**That** the minutes of Meeting Number 25-15 held on November 27, 2025, be adopted.

**Carried**

6. **Communications**

None.

7. **Delegation**

None.

8. **Consent Agenda (Information Report)**

Moved by Gregory Ridge  
Seconded by Adam Koven

**That** the Kingston Police Service Board receive the following **consent agenda** item:

- a. Report Number 25-84 - [Requests made pursuant to Section 19 of the Community Safety and Policing Act, 2019](#)

**Carried  
(25-136)**

11. **Motions**

- a. 35<sup>th</sup> Annual Police Employment Conference

Moved by Christian Leuprecht  
Seconded by Gregory Ridge

**That** the Board authorize the attendance of Gail MacAllister, Adam Koven and Lorie Sargeant at the 35<sup>th</sup> Annual Police Employment Conference, February 24-25, 2026.

**Carried  
(25-137)**

12. **New Business**

**Motion – Appointment of Acting Chief of Police**

Moved by Gregory Ridge  
Seconded by Christian Leuprecht

**Whereas** Chief of Police Scott Fraser will retire effective December 31, 2025;  
and

**Whereas** the appointment of Adam MacIntosh as Chief of Police is effective January 20, 2026, subject to meeting all requirements under the *Community Safety and Policing Act, 2019*;

**Therefore be it resolved** that the Kingston Police Service Board hereby appoints Deputy Chief Scott Gee as Acting Chief of Police, effective January 1, 2026, until the new Chief of Police assumes office or until otherwise directed by the Board.

**Carried  
(25-138)**

**13. Move to In-Camera**

Moved by Adam Koven  
Seconded by Bryan Paterson

**That** the Board move into In-Camera Session, pursuant to Section 44 and Section 44 (2)(a)(b)(d) and (e) of the *Community Safety and Policing Act, 2019*, after a five (5) minute break.

**Carried**

Regular session ended at 12:50 pm.

**14. Reconvene into Open Session to Report Out from In-Camera Session**

The Board reconvened into open session at 2:32 pm and reported out from the in-camera session as follows:

- a. Report Number 25-86 – Violent Crime Linkage Analysis System Centre (VICLAS)

Moved by Christian Leuprecht  
Seconded by Adam Koven

**That** the Kingston Police Service Board authorize the Chief, or designate, to sign the Memorandum of Understanding (MOU) with the Ontario Provincial Police for the purpose of seconding one sworn constable to the Violent Crime Linkage Analysis System Centre (ViCLAS).

**Carried  
(25-140)**

- b. Rescheduling January Meeting date to January 29, 2026.

Moved by Gregory Ridge  
Seconded by Adam Koven

**That** the January 2026 public board meeting be rescheduled to **January 29, 2026.**

**Carried  
(25-144)**

**15. Adjournment**

Moved by Adam Koven  
Seconded by Gregory Ridge

**That** the meeting be adjourned.

**Carried**

The meeting was adjourned at 2:34 pm.

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Vice-Chair

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Secretary/Administrator

DRAFT