



Kingston Police Service Board

Public Agenda Recommendation Report

To: Chair and Members of the Kingston Police Service Board

From: Policy and By-Law Committee

Subject: Approval of Multiple Policies under the *Community Safety and Policing Act, 2019*

Date: July 14, 2026

Strategic Priority Alignment:

Administrative/Procedural

Recommendation:

That the Kingston Police Service Board approve the policies listed in Report Number 26-55, as presented, in accordance with the *Community Safety and Policing Act, 2019*, and applicable regulations.

Background/Analysis:

The *Community Safety and Policing Act, 2019* (CSPA) establishes mandatory and discretionary policy responsibilities for police service boards. In support of the Board's governance role, the Kingston Police Service Board continues to review, update, and adopt policies to ensure alignment with legislative requirements, regulatory standards and applicable provincial guidance.

To streamline Board consideration, the following policies are presented as a consolidated package. These policies are administrative and governance-focused in nature and do not introduce substantive changes to the Board's strategic direction.

The following policies are submitted for the Board's approval:

- Crime Prevention
- Bomb Threats and Explosive Disposal Units
- Emergency Plan

- Ground Search for Lost or Missing Persons

These policies have been developed and reviewed to ensure compliance with the *CSPA*, its regulations, and other applicable legislation, including but not limited to the *Occupational Health and Safety Act*, the *Accessibility for Ontarians with Disabilities Act*, and the *Municipal Freedom of Information and Protection of Privacy Act*, where applicable.

Financial Considerations:

The adoption of these policies does not result in additional financial implications for the Board. Any training, procedural or operational directives required to implement the policies fall within the responsibility of the Chief of Police and the Service's established management processes.

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Exhibits/Policies Attached:

- Exhibit "A" – Crime Prevention
- Exhibit "B" – Bomb Threats and Explosive Disposal Units
- Exhibit "C" – Emergency Plan
- Exhibit "D" – Ground Search for Lost or Missing Persons



KINGSTON POLICE SERVICE BOARD

Crime Prevention (CP-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O.Reg. 392/23 - Adequate and Effective Policing (General), 2019.

1. **Board Policy**

It is the policy of the Kingston Police Service Board with respect to providing community-based crime prevention initiatives that:

a) The Chief of Police will:

- I. Identify the need, and recommend service delivery options, in accordance with *Ontario Regulation 392/23 - Adequate and Effective Policing (General)*, for community-based crime prevention initiatives based on crime, call and public disorder analysis, criminal intelligence, road safety and community needs;
- II. Ensure that the Police Service works, where possible, with municipalities, school boards, community organizations, neighbourhoods, businesses and neighbouring municipalities or jurisdictions to develop and implement community-based crime prevention initiatives;
- III. Maintain relationships with formal community organizations and other community groups, including association with citizen and police/citizen liaison groups and crime prevention associations;

Exhibit "A" to Report Number 26-55

- IV. Designate a member(s) to have overall responsibility for the Police Service's involvement in community-based crime prevention initiatives to respond to identified crime, community safety, public disorder and road safety issues, including repeat calls for service and repeat victimization;
- V. Promote the use of directed patrol, targeted enforcement and other initiatives to respond to high crime or high occurrence places/areas and serial occurrences;
- VI. Establish and maintain strategic and pro-active written procedures on crime prevention initiatives; and
- VII. This policy does not apply to local crime prevention activities being undertaken by front-line officers and supervisors in accordance with the Police Service's procedures on problem-oriented policing.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Bomb Threats and Explosive Disposal Units (ER-00XX)

Issued: November 1, 2024

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23 - Adequate and Effective Policing (General), 2019.

1. Board Policy

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) - Emergency Response* it is the policy of the Kingston Police Service Board with respect to the services of Police Forced Entry Explosive Technicians and Explosive Disposal Technicians that:

- a) Police Forced Entry Explosive Technician and Explosive Disposal Technician support services is available 24 hours a day and within a reasonable response time through the Ontario Provincial Police (OPP) Framework Agreement; and
- b) The Chief of Police will, in consultation with the OPP, establish and maintain written procedures that set out the circumstances in which the services will be deployed, including the steps for obtaining the services and the reporting relationships.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Emergency Plan (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/2 - Adequate and Effective Policing (General), 2019, s. 20 (1).

1. Board Policy

Pursuant to *section 20 (1)* of the *Ontario Regulation 392/23 - Adequate and Effective Policing (General)* it is the policy of the Kingston Police Service Board with respect to emergency planning that the Chief of Police will consult with the municipality and other emergency services on the development of an emergency plan that addresses the role and duties of the Police Service during an emergency, and the procedures to be followed by members of the Police Service during an emergency.

Chair

Board Administrator



KINGSTON POLICE SERVICE BOARD

Ground Search for Lost or Missing Persons (ER-00XX)

Adopted:

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: O. Reg. 392/23: Adequate and Effective Policing (General), 2019, Sections 9.10 and 10.8

1. **Board Policy**

Pursuant to *Ontario Regulation 392/23 - Adequate and Effective Policing (General) – Emergency Response* it is the policy of the Kingston Police Service Board with respect to ground search for lost or missing persons that the Chief of Police will:

- a) Promote, through partnerships with other emergency service providers and volunteer groups, the coordination of ground search services in the jurisdiction served by the Police Service;
- b) Develop and maintain written procedures on ground search for lost or missing persons; and
- c) Ensure that search coordinators and team leaders have the competence and experience required to perform these functions.

Chair

Board Administrator