



## KINGSTON POLICE SERVICE BOARD

### Naloxone Administration GP-011

Adopted: January 29, 2026 (Res. 26-06)

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: Community Safety and Policing Act, 2019.

1. It is the policy of the Kingston Police Service Board (the Board) with respect to Naloxone Administration that the Chief of Police will:

- (a) Develop and maintain written policies and procedures for the members of the Kingston Police Service relating to training deployment and use of Naloxone.
  - (i) Training deployment policies and procedures should include:
    - a) Maintenance of training records for personnel;
    - b) Refresher training to occur every 2 years and consist of familiarity with the effective administration and maintenance of Naloxone.
    - c) Demonstrate awareness of diverse community needs and the supports required to respond effectively.
  - (ii) Use of Naloxone policies and procedures should include:
    - a) Contacting Ambulatory services and Fire and Rescue services upon discovery of a possible opioid overdose,
    - b) Naloxone kits including at least 2 doses of Naloxone and appropriate PPE (ie, gloves);
    - c) Naloxone administration by a trained employee if

- (1) Ambulance services, fire and rescue services, or other medical assistance are not readily available.
- (2) The administrator believes that the person is experiencing an opioid overdose.
- (3) There is reason to believe the administration of naloxone would be appropriate.
- (4) And effective to treat the overdosing person; and
- (5) The employee believes it is safe for them to administer the naloxone.

- d) Employees must notify a supervisor as soon as practicable after administering naloxone.
- e) Assuring the supply, integrity, and expiration dates of Naloxone, ensuring:
  - (1) Naloxone kits are located in accessible locations in police facilities for emergency use by trained employees in the event of an opioid overdose.
  - (2) Employees shall report lost, damaged, or expired kits and receive replacements.

- (iii) Employees who are personally issued naloxone kits must ensure the product is replaced prior to expiry and that it is protected from exposure to extreme temperatures; and,

- (b) Ensure that records are maintained relating to the deployment of Naloxone and report yearly to the Board.

“Original signed by Chair”  
Chair

“Original signed by Administrator”  
Administrator