

Minutes of Meeting 25-12 of the Kingston Police Service Board
Held on Thursday, October 23, 2025, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom
Relocated to the Executive Boardroom, 2nd Floor, Kingston Police Headquarters,
due to technical issues

PRESENT: Bryan Paterson, Vice-Chair
Adam Koven, provincial appointee
Christian Leuprecht, provincial appointee (virtually)
Gail MacAllister, community member
Gregory Ridge, member of council

ABSENT: Jimmy Hassan, member of council

Non-Board Members Present:
Deputy Chief Scott Gee
Lorie Sargeant, Board Administrator/Secretary
Graham Wight, Inspectorate of Policing
Members of the public, Kingston Police and media

1. **Call Meeting to Order**

The Vice-Chair called the meeting to order at 12:06 pm.

2. **Election of Chair (to fill vacancy)**

Moved by Gregory Ridge
Seconded by Adam Koven

That Gail MacAllister be nominated as Chair.

Carried
(25-111)

There were no further nominations.

Moved by Adam Koven
Seconded by Gregory Ridge

That nominations to fill the vacancy of Chair be closed, thereby confirming the appointment of **Gail MacAllister** as Chair of the Kingston Police Service Board until the election of a new Chair at the first meeting of the Board in January 2026, in accordance with section 36(1) of the Community Safety and Policing Act, 2019.

Carried
(25-112)

Mayor Paterson congratulated Chair MacAllister and invited Chair MacAllister to assume the remainder of the meeting.

3. **Presentation/Briefing**

None.

4. **Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

5. **Approval of Agenda**

Moved by Gail MacAllister
Seconded by Jimmy Hassan

That the agenda, as amended, be approved.

Carried

6. **Adoption of Minutes**

Moved by Adam Koven
Seconded by Gregory Ridge

That the minutes of Meeting Number 25-11 held on September 25, 2025, be adopted.

Carried

7. **Communications**

Moved by Adam Koven
Seconded by Bryan Paterson

That the following communications from the Ontario Association of Police Service Boards and the Inspectorate of Policing be received by the Board.

a. Ontario Association of Police Service Boards

(1) OAPSB Quarterly Newsletter is Here - Fresh Insights, Tools, and Events for Your Board.

(2) OAPSB Zone 2 Meeting Minutes from September 19, 2025, meeting held in Hawkesbury, together with the update of the Inspectorate of Policing and the Strengthening Relationships presentation.

(3) OAPSB October Update: Events, Learning, and Member Connections

b. Inspectorate of Policing

- (1) Inspector General Memo #7: Release of the Inspectorate of Policing's Risk Based Compliance and Enforcement Framework.

**Carried
(25-113)**

8. **Delegation**

None.

9. **Information Reports**

Moved by Gregory Ridge
Seconded by Bryan Paterson

That the Kingston Police Service Board receive the following reports for information only:

- a. [Report Number 25-67 – Q3 Statistical Report](#)
- b. [Report Number 25-68 – Workforce Demographics Report](#)
- c. [Report Number 25-69 – Requests made pursuant to Section 19 of the *Community Safety and Policing Act, 2019*.](#)

**Carried
(25-114)**

10. **Recommendation Reports**

- a. [Report Number 25-59 – Reporting and Information Sharing Policy](#)

Moved by Gregory Ridge
Seconded by Adam Koven

That the Kingston Police Service Board adopt the Reporting and Information Sharing Policy as presented in Report Number 25-59; and

That the Board authorizes the Chair and the Board Administrator to work with the appropriate staff at the City of Kingston to finalize and execute the Information Sharing Protocol in accordance with Section 41 of the *Community Safety & Policing Act, 2019*.

**Carried
(25-115)**

- b. [Report Number 25-66 – Amendment to By-Law 24-01 being a By-Law to Establish the Board’s Hiring Committee](#)

Moved by Bryan Paterson
Seconded by Adam Koven

That the Kingston Police Service Board approve an amendment to By-Law 24-01 being a by-law to establish the board’s Hiring Committee, as amended, to add a community member to the composition; and

That the Kingston Police Service Board appoint **Jarrold Stearns** as the community member of the Hiring Committee, effective immediately, for the duration of the ongoing Chief of Police recruitment.

**Carried
(25-116)**

11. Motions

None.

12. Ratification of Motions

None.

13. New Business

a. Training for the Board Chair – Board of Directors Certificate: Legal and Ethical Governance

Moved by Bryan Paterson
Seconded by Gregory Ridge

That the Kingston Police Service Board approve the registration and enrollment of the newly appointed Chair into the [Board of Directors Certificate: Legal and Ethical Governance Program](#) offered by the University of Ottawa, Faculty of Law.

**Carried
(25-117)**

14. Move to In-Camera

Moved by Adam Koven
Seconded by Bryan Paterson

That the Board move into In-Camera Session, to be held in the Executive Board

Room, 2nd Floor at Police Headquarters to discuss the following matters:

- a) Litigation or potential litigation affecting the board, including matters before administrative tribunals – Statement of Claim
- b) Labour relations or employee negotiations – Kingston Police Seniors Association
- c) Security of property of the Board – Cyber Incident
- d) Security of property of the Board – Court Houses
- e) Personal matters about an identifiable individual, including members of the police service or any other employees of the board

After a ten (10) minute break.

Carried

Regular session ended at 12:26 pm.

Chair

Secretary/Administrator