



# KINGSTON POLICE SERVICE BOARD

## Use of Volunteers (AI-010)

Adopted: January 29, 2026 (Res. 26-06)

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: Community Safety and Policing Act, 2019.

### 1. **Policy Statement**

The Kingston Police Service Board (the Board) is committed to engaging community members through volunteer opportunities that enhance public safety and support Kingston Police Service initiatives. To uphold this commitment, the Board directs the Chief to develop and maintain procedures for the responsible use of volunteers in accordance with the Community Safety and Policing Act and relevant regulations.

### 2. **Board Policy**

It is the policy of the Kingston Police Service Board with respect to the use of volunteers that the Chief of Police will:

- a) Develop and maintain written procedures that address the use of volunteers by the Police Service in accordance with the *Community Safety and Policing Act (CSPA)* and its *Regulations*;
- b) Develop and maintain recruitment, screening, training and supervision procedures and processes;
- c) Ensure appropriate supervision is provided to volunteers;
- d) Ensure that records are maintained relating to the use of volunteers;

- e) Ensure that all volunteer fundraising has a specific identified purpose and a designated recipient/organization; and
- f) Ensure that all proceeds shall be donated to designated recipient for the specific intended purpose.

"Original signed by Chair"  
Chair

"Original signed by Administrator"  
Administrator