

KINGSTON POLICE SERVICE BOARD  
MEETING NUMBER 26-04  
**MINUTES**

Public Meeting Minutes, Meeting held Thursday, May 28, 2026, at 12:00 noon  
Kingston Police Headquarters, William Hackett Boardroom

**PRESENT:** Gregory Ridge, Chair, member of council  
Adam Koven, Vice-Chair, provincial appointee  
Stephen Burnett, provincial appointee  
Jimmy Hassan, member of council  
Christian Leuprecht, community member (joined virtually at 12:29 pm)  
Michael Springer, provincial appointee  
Wendy Stephen, member of council

**NON-BOARD MEMBERS PRESENT:**  
Chief Adam MacIntosh  
Deputy Chief Scott Gee  
Lorie Sargeant, Board Administrator  
Graham Wight, Inspectorate of Policing  
Members of the public, Kingston Police and media

**1. Call Meeting to Order and Land Acknowledgement**

Chair Ridge called the meeting to order at 12:01 pm.

**2. Presentation/Briefing**

None.

**3. Disclosure of Conflict of Interest**

The members confirmed that there were no conflicts of interest to report.

**4. Approval of the Agenda**

Moved by Wendy Stephen  
Seconded by Adam Koven

**That** the agenda, as amended, be approved.

**Carried**

**5. Adoption of Minutes**

Moved by Michael Springer  
Seconded by Jimmy Hassan

That the minutes of Meeting Number 26-03 held on March 18, 2026, be adopted.

**Carried**

## **6. Communications**

Moved by Michael Springer

Seconded by Adam Koven

**That** the communications from the Lieutenant Governor, Ontario Association of Police Service Boards, Police Governance Ontario, the Inspectorate General, the Honorable William Hourigan, Canadian Association of Police Governance, Kingston Police Association, Victim Services of Kingston and Frontenac, and the Belleville Police Service Board be received by the Board.

- a. Order in Council by the Lieutenant Governor of Ontario, dated April 2, 2026, appointing Stephen Lawrence Burnett to the Kingston Police Service Board.
- b. Press Release dated April 13, 2026 – Ontario Association of Police Service Boards (OAPSB) announcing the launch of its new public-facing identity, Police Governance Ontario (PGO).
- c. Inspectorate General of Policing Memo #10 dated April 23, 2026 – Province-Wide Inspection on Police Integrity and Anti-Corruption Update.
- d. Introduction letter from Honorable William Hourigan, dated April 23, 2026, together with the Terms of Reference for Province-Wide Inspection on Police Integrity and Anti-Corruption Update.
- e. Police Governance Ontario (PGO) formerly Ontario Association of Police Service Boards (OAPSB), Zone 2 Update Presentation, April 23, 2026.
- f. Draft Minutes of the Police Governance Ontario (PGO) Zone 2 Meeting held on April 24, 2026, together with supporting materials.
- g. Police Governance Ontario 2026 Spring Conference & Annual General Meeting request for Member Sponsorship.
- h. Canadian Association of Police Governance 2026 Conference request for sponsorship.
- i. Canadian Association of Police Governance – Call for Nominations. Deadline for submission is June 30, 2026.
- j. Police Governance Ontario – More than a Website – Exploring the New PGO Online Presence received May 4, 2026.
- k. Kingston Police Association request for sponsorship at its 27<sup>th</sup> Annual Cops for Cancer Memorial Golf Tournament being held June 15, 2026.
- l. PGO Zone 2 Agenda for Zone 2 Meeting being held June 19, 2026, at the Neelin Street Community Centre, Carleton Place at 9:30 am.
- m. Sponsorship request received from Victim Services of Kingston and Frontenac

for Cruise for a Cause in support of the EMBER Program.

- n. Letter from the Inspectorate of Policing regarding the board's participation in an information gathering process to better understand how police services and police service boards are responding to the increase in antisemitic and hate based incidents.
- o. Letter from the Belleville Police Service Board thanking the Chair for the Board Administrator's participation on their interview panel for the hiring of a Board Administrator for the Belleville Police Service Board, dated May 23, 2026.

**Carried**

## **7. Delegations**

None.

## **8. Consent Agenda/Information Report**

Moved by Wendy Stephen  
Seconded by Adam Koven

**That** the consent agenda report be received for information.

- a. Report Number 26-28 - [Q1 Operating Budget Status Update](#)
- b. Report Number 26-29 - [Q1 Statistical Report](#)
- c. Report Number 26-30 - [Kingston Police Community Volunteers Annual Summary of Activities & Financial Report 2025](#)
- d. Report Number 26-31- [St. Patrick's Day 2026](#)
- e. Report Number 26-32 - [Requests made pursuant to section 19 of the Community Safety and Policing Act](#)
- f. Report Number 26-33 - [Human Resources Monthly Report \(March-April\)](#)

**Carried  
(26-45)**

## **9. Approval Agenda/Recommendation Reports**

- a. Report Number 26-26 - [By-Law Number 26-01 – A By-Law to establish a Strategic Planning Committee](#)

Moved by Adam Koven  
Seconded by Jimmy Hassan

**That** the Kingston Police Service Board adopts By-Law Number 26-01, a By-Law to establish a Strategic Planning Committee as attached to Report Number 26-26.

**Carried  
(26-46)**

b. Report Number 26-27 - Approval of Multiple Policies under the CSPA

Moved by Wendy Stephen  
Seconded Jimmy Hassan

**That** the Kingston Police Service Board approves the policies listed in Report Number 26-27, as presented, in accordance with the *Community Safety and Policing Act, 2019*, and applicable regulations; and

**That** the Board direct the Board Administrator to post the approved policies on the internet.

**Carried  
(26-47)**

c. Report Number 26-39 – Special Constable Re-Appointment

Moved by Michael Springer  
Seconded by Jimmy Hassan

**That** the Kingston Police Service Board re-appoints Gary (Kevin) Weir as a special constable with the Kingston Police.

(Report Number 26-39 was distributed via Addendum to all board members on May 25, 2026)

**Carried  
(26-48)**

**10. Motions**

a. Vacancies to Committees (Deferred from the March 18<sup>th</sup> meeting)

Moved by Michael Springer  
Seconded by Adam Koven

**That** Stephen Burnett be appointed to the Collective Bargaining Committee.

**Carried  
(26-49)**

b. Board Representation at the CAPG 2026 Conference

Moved by Michael Springer  
Seconded by Adam Koven

That resolution 26-17 passed on February 26, 2026, which reads as follows:

“That the requests of Christian Leuprecht and Jimmy Hassan be approved to attend the CACP Annual Summit being held August 16 – 18, 2026 in Edmonton, Alberta.”

Is amended to read as follows:

**That** the requests of Christian Leuprecht and Jimmy Hassan be approved to attend the **37<sup>th</sup> Annual CAPG 2026 Conference** being held **August 12-14, 2026**, in Edmonton, Alberta.

**Carried  
(26-50)**

c. 2025 Annual Report

Moved by Adam Koven  
Seconded by Wendy Stephen

**That** the Board receive and approve the 2025 Annual Report in accordance with Section 41 of *the Community Safety and Policing Act*, for submission to The Corporation of the City of Kingston and publication on the Board's website.

**Carried  
(26-51)**

d. Kingston Police Association 27th Annual Cops for Cancer Golf Tournament

Moved by Adam Koven  
Seconded by Stephen Burnett

That the Board sponsor the Kingston Police Association 27th Annual Cops for Cancer Golf Tournament as a returning hole sponsor at a cost of one hundred and fifty (\$150) dollars.

**Carried  
(26-52)**

e. Police Governance Ontario – 2026 Spring Conference and AGM – Sponsorship

Moved by Adam Koven  
Seconded by Michael Springer

That the Board sponsor the Police Governance Ontario 2026 Spring Conference as a community member sponsor in the amount of five hundred (\$500) dollars.

**Carried  
(26-53)**

f. Canadian Association of Police Governance Annual Conference – Sponsorship

Moved by Michael Springer  
Seconded by Jimmy Hassan

That the Board sponsor the Canadian Association of Police Governance Annual Conference as a peer sponsor in the amount of five hundred (\$500) dollars.

**Carried  
(26-54)**

g. Cruise for a Cause – Sponsorship

Moved by Adam Koven  
Seconded by Jimmy Hassan

**That** the Board sponsor the Cruise for a Cause in support of the EMBER Program of Victim Services of Kingston and Frontenac as a community sponsor in the amount of two hundred and fifty (\$250) dollars.

**Carried  
(26-55)**

**11. Ratification of Motions**

a. Transfer Payment Agreement – Bail Safety Program

Moved by Adam Koven  
Seconded by Wendy Stephen

That the Kingston Police Service Board ratify a motion passed by a poll of a quorum of Board Members on April 1, 2026, pending the next scheduled public board meeting,

That the Kingston Police Service Board (Board) enter into a Transfer Payment Agreement between his Majesty the King in Right of Ontario as represented by the Attorney General and Kingston Police Service Board for the renewal of the Bail Safety Program for 2026-27 fiscal year for funding in the amount of \$96,647; and

That the Board authorizes the Chair to sign the Transfer Payment Agreement on behalf of the Board.

**Carried  
(26-56)**

b. Diversity Plan Working Group/Committee

Moved by Jimmy Hassan  
Seconded by Wendy Stephen

That the Board ratify a motion passed by a poll of a quorum of Board Members on April 22, 2026, pending the next scheduled public board meeting,

That the Kingston Police Service Board (Board) accept the resignation of Vanessa Mensah from the Diversity Plan Working Group/Committee; and

That the Board appoint Suha Osman, as the representative from the City of Kingston Community Development and Wellbeing and IIDEA division, to the Board's Diversity Plan Working Group/Committee, effective immediately.

**Carried  
(26-57)**

## **12. Unfinished Business**

None.

## **13. Discussion/New Business**

Wendy Stephen, as Chair of the Diversity Plan Working Group/Committee provided an update.

Chair Ridge provided an update from the Policy and By-Law Committee.

Chair Ridge shared his experience during a ride-along and encouraged all members to arrange a ride along. Arrangements can be made through the Chief's office by emailing [chief@kingstonpolice.ca](mailto:chief@kingstonpolice.ca).

Wendy Stephen enquired about Criminal Background Check for educators under Ontario's Education Act (Regulation 521/01).

## **14. Move to In-Camera**

Moved by Wendy Stephen  
Seconded by Michael Springer

**That** the Board move into in-camera session in accordance with Section 44 of the *Community Safety and Policing Act, 2019* to discuss the following items under the following subsections:

- (a) the security of property of the board,
- (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board,
- (d) labour relations or employee negotiations,

- (e) litigation or potential litigation affecting the board, including matters before administrative tribunals, and
- (k) information that section 8 of the Municipal Freedom and Protection of Privacy Act would authorize a refusal to disclose if it were contained in a record.

**Carried**

The public meeting ended at 12:37 pm.

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Chair

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Board Administrator

DRAFT