



KINGSTON POLICE SERVICE BOARD

Victim's Assistance (VA-001)

Adopted: May 28, 2026 (Res. 26-47)

Reviewed:

Revised:

Expires: Indefinite

Rescinds:

Legislation: Community Safety and Policing Act, 2019.

1. **Policy Statement**

The Kingston Police Service Board (the Board) is committed to ensuring compassionate and effective support for victims of crime. It is the policy of the Board to ensure that victims' assistance matters are addressed in a thorough, professional, and victim-centered manner. The Board further directs the Chief of Police to establish procedures that uphold victims' rights, support collaboration with community services, and ensure members are equipped to provide timely, culturally responsive, and trauma-informed support to victims of crime.

2. **Board Policy**

The following standards for adequate and effective policing respecting assistance to victims of crime are prescribed:

- a) Victims of crime shall be offered assistance, in a manner that is responsive to their individual circumstances and needs, as soon as possible; and
- b) Victims of crime shall be provided with referrals to, as appropriate in the circumstances, emergency services, health care professionals, victim support agencies, social service agencies and other appropriate governmental, non-governmental or community organizations.

It is the policy of the Kingston Police Service Board with respect to providing assistance to victims that the Chief of Police will:

- a) Working in partnership with the Victim/Witness Assistance Program (VWAP), Victim Services of Kingston and Frontenac, municipalities, community, social service agencies, and other local organizations, promote the development of an integrated service delivery framework for providing assistance to victims, including safety planning;
- b) Establish and maintain written procedures on providing assistance to victims that reflect the principles of the Victims' Bill of Rights, 1995 and the Canadian Victims Bill of Rights;
- c) Establish and maintain written procedure that outline the responsibilities of members of the police service in providing assistance to victims;
- d) Ensure that members of the Police Service are aware of service providers or a victim referral service available in the area and how to facilitate access to those services; and
- e) Ensure that in each instance where there is a police service contact with one or more victims of crime involving physical or psychological injury, that such victims are referred to the appropriate community service provider in the area.

"original signed by Chair"

Chair

"original signed by the Board Administrator"

Board Administrator