



Kingston Police

Public Agenda Information Report

To: Kingston Police Services Board
 From: Scott Fraser, Acting Chief of Police
 Subject: Quarterly Budget Status Report
 Date: April 19, 2023

Recommendation:

That the Quarterly Budget Status Report, Report Number 23-18 is for information only.

Summary:

Actual Vs. Budget	2023 3-Month Actual	2023 3-Month Budget	Variations + Fav / - Unfav	As a % of Total Actual	As a % of Total Budget	Annual 2023 Budget
Revenues & Recovery	\$1,215,192	\$1,323,554	-\$108,362			\$5,294,215
Operating Expenditures						
Salaries and Wages	\$10,891,989	\$10,580,271	-\$311,718	83.22%	85.22%	\$42,321,085
Supplies and Services	\$2,127,315	\$1,766,453	-\$360,862	16.26%	14.23%	\$7,065,811
Contribution to Reserves	\$68,527	\$68,527	\$0	0.52%	0.55%	\$274,108
Total Operating Costs	\$13,087,831	\$12,415,251	-\$672,580	100.00%	100.0%	\$49,661,004
Net Cost	\$11,872,639	\$11,091,697	-\$780,942			\$44,366,789
Deficit	-\$780,942					
As a percent	-7.04%					

The total net cost for the 3 months ending March 31, 2023, of \$11,872.6K, compared to a budget of \$11,091.7K, resulting in a deficit of \$780.9K or 7%.

Revenues for the 3 months ending March 31, 2023, of \$1,215K, compared to a budget of \$1,323K, provided an unfavourable variance of \$108K. Revenues reflect the following variances from budget:

- Government grants are \$305K favourable as an ALPR grant of \$238K (75%) was received and not budgeted;
 - As well two CSP grant payments of \$355K were received, the timing of these receipts skewed the results causing added favourability in the quarter;
- Cost recovery is \$375K unfavourable, included is \$282K spent to purchase the ALPR units above that were not budgeted;
 - The unfavourable balance in the cost recovery reflects timing of other budgeted recoveries;
- Alarm licensing revenue is favourable by \$21K due to the timing of the annual renewals which are skewed to the first quarter of the fiscal year;
- Paid duty is \$25K unfavourable as the paid duties tend to be construction and summer events, which occur primarily in the second and third quarter;
- Background check revenue was recorded at \$175K which is \$25K unfavourable from budget, this often reflects the timing of this activity; and
- Auction proceeds are \$9K unfavourable as the first police auction is in April.

Operating expenditures for the 3 months ending March 31, 2023, of \$13,088K, compared to a budget of \$12,415K, providing an unfavourable variance of \$673K. This may be attributed to the following:

- Salaries and wages provided an unfavourable variance of \$312K, which reflects:
 - overtime costs of \$384K vs. a budget of \$282K providing an unfavourable variance of \$102K, this reflects:
 - \$88K incurred at Queens celebrating St. Patrick's Day that was not budgeted;
 - \$5K assisting Ottawa Police which will be reimbursed;
 - \$28K related to a shooting incident; and
 - \$24K on RIDE that will be reimbursed.
 - base wages cost \$7,783K vs. a budget of \$7,845K, providing a favourable variance of \$62K;
 - part-time wages are unfavourable by \$64K, reflecting back up requirements due to absences in the Communications Centre;
 - fringe benefits are unfavourable by \$227K, this reflects the timing of statutory benefits that are skewed to the first two quarters of the fiscal year; and
 - paid duty is favorable by \$19K, as actual demand is skewed to later in the fiscal year.
- Supplies and materials are unfavourable by \$362K. Notable items are:

- education and training is favourable by \$78K, this is a timing variance related to cost and course schedules;
- contracted services are unfavourable by \$745k, this reflects the payment of 4 large renewal contracts worth \$969K that cover the fiscal year that were in the budget;
- contracted maintenance is favourable by \$238K, many of our routine maintenance projects are spent in the last half of the fiscal year;
- professional services are favourable by \$64K, this is a timing issue and covers legal, EAP and other professional consultants; and
- \$59K was incurred on supplies and materials to support the St. Patrick's Day policing initiative, to date this has been absorbed through Investigative Services budget.



Scott Fraser
Acting Chief of Police