



Kingston Police

Public Agenda Information Report

To: Kingston Police Services Board

From: Scott Fraser, Acting Chief of Police

Subject: Annual Report Under Section 8 of the *Missing Persons Act, 2018*

Date: March 16, 2023

Recommendation:

That the Annual Report Under Section 8 of the *Missing Persons Act, 2018*, Report Number 23-13 is for information only.

Summary:

Please be advised that we have completed the report for 2022 with respect to section 8 of the *Missing Persons Act, 2018*.

The Act assists police in responding to missing persons occurrences by providing them with the ability, in certain circumstances, to:

- obtain a court order for a person or entity to produce records that would assist in locating a missing person;
- obtain a search warrant to allow entry onto a premises to locate a missing person; and
- make an urgent demand for records without judicial authorization.

The Act requires an annual report to be filed with a police services board on urgent demands for records (requests for records for which a court order was not sought due to the urgency of the situation) and for this report to be made public by posting on the agency's website. It is also to be forwarded to the Ministry of the Solicitor General.

A handwritten signature in black ink, appearing to read 'Scott Fraser', with a stylized, sweeping flourish extending to the right.

Scott Fraser
Acting Chief of Police

Attachment: Appendix A – Annual Report Template

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection

Period of data collection

Start Date (yyyy/mm/dd)

2022/01/01

End Date (yyyy/mm/dd)

2022/12/31

Name of Police Force

Kingston Police

Detachment Location (if applicable)

Unit Number

Street Number

705

Street Name

Division Street

PO Box

City/Town

Kingston

Province

Ontario

Postal Code

K7K 4C2

Total Number of Urgent Demands made

4

Number of Missing Persons Investigations in which a demand was made

3

Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information	Urgent demand to detox centre	1
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	Phone records (x1)	1
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>	Medical records sent to hospital	1
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information	Urgent demand through CATSA	1

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March 23, 2023

Records	Description	Total number of times demanded
Records of financial information		
Other records		