

**Minutes of a Meeting of the Kingston Police Services Board
Held on Thursday, January 19, 2023, at 12:00 pm
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

PRESENT: Jarrod Stearns, Chair
Mayor Bryan Paterson, Vice-Chair
Councillor Jimmy Hassan
Dr. Christian Leuprecht
Gail MacAllister
Lorie Sargeant, Secretary
Tim Bramham, Director of Information & Technology
Acting Sergeant Tim Closs;
Scott Fraser, Acting Chief
Fred Kaustinen, Consultant
Inspector Lillian Murdock;
Staff-Sergeant Jeff Thompson;
Graham Wight, Police Services Advisor and
Members of the Public and Media

The Chair called the meeting to order at 12:02 pm and introduced Gail MacAllister as the new council appointed community member to the board and thanked Scott Fraser for accepting the position of Acting Chief.

1. **PRESENTATION**. Acting Chief Fraser introduced Inspector Lillian Murdock who spoke, with Acting Sergeant Tim Closs, about Patrol and Communications Division.

2. **DISCLOSURE OF CONFLICT OF INTEREST**

The members confirmed that there were no conflicts of interest to report.

3. **ELECTION OF CHAIR AND VICE-CHAIR**. In accordance with the Board's Rules of Procedure By-Law, the chair will be vacated, and the Secretary to the Board will call for nominations for the positions of Chair and Vice-Chair for 2023.

The Chair vacated his seat and turned the meeting over to the Secretary who called for nominations for Chair and Vice-Chair.

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That Mr. Jarrod Stearns be nominated for the position of Chair 2023.

**Carried
(23-08)**

There were no further nominations.

Moved by Councillor Hassan
Seconded by Mayor Paterson

That nominations for the position of Chair be closed, thereby confirming the election of Mr. Jarrod Stearns as Board Chair for 2023.

**Carried
(23-09)**

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That Mayor Paterson be nominated for the position of Vice-Chair for 2023.

**Carried
(23-10)**

There were no further nominations.

Moved by Ms. MacAllister
Seconded by Councillor Hassan

That nominations for the position of Vice-Chair be closed, thereby confirming the election of Mayor Paterson as Board Vice-Chair for 2023.

**Carried
(23-11)**

The Secretary declared the nominations closed and turned the meeting over to Chair Stearns.

4. **APPROVAL OF AGENDA**

Moved by Councillor Hassan
Seconded by Mayor Paterson

That the agenda, as amended, be approved.

Carried

5. **ADOPTION OF MINUTES**

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That the minutes of Meeting 23-01 held on December 15, 2022 be adopted.

Carried

6. COMMUNICATIONS

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the following communications from the Ministry of the Solicitor General, Police Association of Ontario (POA), Office of the City Clerk and Ontario Association of Police Services Board (OASPB) be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 22-0090 issued December 16, 2022 advising that the final version of the live and interactive Use of Force Report is now available for implementation beginning on January 1, 2023.
- (2) ADM Public Safety Division Memorandum 22-0091 issued December 16, 2022 informing that the Basic Constable Training (BCT) Program fee is increasing to \$15,450 as at January 1, 2023.
- (3) ADM Public Safety Division Memorandum 22-0092 issued December 21, 2022 communication from the Ministry of Transportation providing and update on recent amendments to the *Highway Traffic Act* and *Provincial Offences Act* to out of service declarations for certain hours of service violations coming into force on January 1, 2023.

b. Police Association of Ontario

- (1) POA's invitation to the 2023 Employment Conference, February 27 – February 28 at the Sheraton Parkway, 9005 Leslie Street, Richmond Hill.

c. Office of the City Clerk

- (1) Correspondence from the City Clerk dated January 4, 2023 appointing Gail MacAllister to the Kingston Police Services Board for a term ending November 30, 2024.

d. Ontario Association of Police Services Boards

- (1) Email received from OAPSB Zone 2 with respect to 2023 membership. (See Motion 3 below)
- (2) OAPSB Zone 2 update from Neil Fennell received January 6, 2023.

Carried

7. **DELEGATIONS**

Nil.

8. **REPORTS**

Moved by Dr. Leuprecht
Seconded by Mayor Paterson

That the Kingston Police Services Board approve the following reports numbered 8.a, 8.b. and 8.c. for information purposes. Staff Sergeant Jeff Thompson spoke to reports 8.a. and 8.b. and Acting Chief Fraser spoke to the 2022 Year-End Statistical Report

- a. [2022 Year-End Report on Administration of Public Complaints](#)
- b. [O. Reg. 58/16, Collection of Identifying Information in Certain Circumstances – Prohibition and Duties](#)
- c. [2022 Year-End Statistical Report](#)

**Carried
(23-12)**

- d. [Recommendation Report – Agreement with Connex](#)

Tim Bramham, Director, Information and Technology spoke to this report and was available to answer questions from the board members.

Moved by Mayor Paterson
Seconded by Ms. MacAllister

That the Kingston Police Services Board (Board) approves the award of contract with Connex for the provision of Scale Computing HC3 platforms in the amount of \$699,018.10 including hardware warranty, software, and support, for a period of five years; and

That the Board authorizes the Acting Chief, and/or his delegate, to execute the contract with Connex in a form satisfactory to the Board.

**Carried
(23-13)**

9. MOTIONS

a. **OAPSB Membership**

Moved by Ms. MacAllister
Seconded by Councillor Hassan

That the Kingston Police Services Board renews its 2023 membership with the Ontario Association of Police Services Board (OAPSB) at a cost of \$5,584.85 plus HST.

**Carried
(23-14)**

b. **2022-23 – 2023-24 Reduce Impaired Driving Everywhere (R.I.D.E.) Grant**

Moved by Councillor Hassan
Seconded by Ms. MacAllister

That the Kingston Police Services Board (Board) endorse the Ontario Transfer Payment Agreement between His Majesty the King in right of Ontario as represented by the Solicitor General and the Board with respect to the Reduce Impaired Driving Everywhere (R.I.D.E.) Grant for 2022-23 – 2023-24.

**Carried
(23-15)**

c. **OAPSB Zone 2 – Membership**

Moved by Dr. Leuprecht
Seconded by Ms. MacAllister

That the Kingston Police Services Board renews its 2023 membership fees for Zone 2 of the Ontario Association of Police Services Board (OAPSB) at a cost of \$100.00. (See communication 6.d(1) above)

**Carried
(23-16)**

d. **Ratification of Motion – Hiring of Special Constable Casey Sands**

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on January 15, 2023, pending the regular board meeting, that, subject to the approval of the Ministry of the Solicitor General, the Kingston Police Services Board appoint Casey Sands as a special

constable of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer effective January 16, 2023.

**Carried
(23-17)**

10. **NEW BUSINESS.**

- a. Staffing Update – Retirement of Constable Derek Frawley and Staff Sergeant Stephanie Morgan effective January 31, 2023.

11. **MOVE TO IN-CAMERA.**

Moved by Mayor Paterson
Seconded by Dr. Leuprecht

That the Board move in-camera after a ten (10) minute break.

Carried

Regular session ended at 1:41 pm.

Chair

Secretary