

**KINGSTON POLICE SERVICES BOARD
MEETING NO. 19-7**

There will be a meeting of the Kingston Police Services Board on Wednesday, August 7, 2019, at 12:00 noon, in the Kingston Police Headquarters Boardroom, 705 Division Street, Kingston.

Agenda

1. **Disclosure of Conflict of Interest.**
2. **Approval of Agenda.**
3. **Adoption of Minutes.** Adoption of the minutes of Meeting 19-6, held on June 20, 2019.
4. **Communications.**
 - a. Ministry of Community Safety and Correctional Services.
 - (1) ADM Public Safety Division Memorandum 19-0047 dated June 27, 2019, regarding the retirement of Assistant Deputy Minister Stephen Beckett.
 - (2) ADM Public Safety Division Memorandum 19-0048 dated June 28, 2019, regarding the provincial animal welfare interim strategy.
 - (3) ADM Public Safety Division Memorandum 19-0049 dated July 2, 2019, regarding amendments to the *Highway Traffic Act* and to the *Photo Card Act*.
 - (4) ADM Public Safety Division Memorandum 19-0050 dated July 3, 2019, regarding the Extreme Event Communication Protocol.
 - (5) ADM Public Safety Division Memorandum 19-0051 dated July 5, 2019, regarding an operational firearm and less lethal weapon survey.
 - (6) ADM Public Safety Division Memorandum 19-0052 dated July 11, 2019, regarding Royal Assent of Bill C-75, An Act to amend the *Criminal Code* and the *Youth Criminal Justice Act* and to other Acts and to make consequential amendments to other Acts.
 - (7) ADM Public Safety Division Memorandum 19-0053 dated July 16, 2019, regarding implications of the Supreme Court of Canada Decision *R. v. Myers*.
 - (8) ADM Public Safety Division Memorandum 19-0054 dated July 17, 2019, regarding Bill C-71, An Act to amend certain Acts and Regulations in relation to firearms.
 - (9) ADM Public Safety Division Memorandum 19-0055 dated July 17, 2019, regarding Bill C-59, An Act respecting national security measures.

(10) Letter dated July 18, 2019, from the ADM, Public Safety Division and Public Safety Training Division, regarding policies and practices pursuant to section 35 of the *Police Services Act*.

b. Canadian Association of Police Governance.

(1) Letter dated July 3, 2019, from the Executive Director regarding the Board's contribution to the 30th Annual Conference.

(2) E-mail dated July 31, 2019, enclosing the Notice of Meeting and Agenda for the 30th Annual General Meeting.

5. **Delegations.** Nil.

6. **Reports.**

a. Quarterly Budget Report. Report to June 30, 2019.

b. Quarterly Statistical Report. Report for January–June 2019.

c. RFP 19-01, Towing Services for the Kingston Police. Memorandum dated August 2, 2019, from Deputy Chief Scott.

d. Semi-Annual Report on O.Reg. 58/16. Report from Sergeant Melanie Jefferies on O.Reg. 58/16, Collection of Identifying Information in Certain Circumstances—Prohibition and Duties.

e. Semi-Annual Report on the Administration of Public Complaints. Report dated August 1, 2019, from Staff Sergeant Sean Bambrick.

7. **Motions.**

a. It is requested that the Board confirm its approval for the addition of providing crime scene security and assisting with traffic direction under the supervision of a police officer to the special constable appointment of David Andrew Ryttersgaard.

b. It is requested that, subject to the approval of the Ministry of the Solicitor General, the Board appoint Joseph Max Callery and Franco Domenico DiPietrantonio as special constables of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer.

- c. It is requested that the Board authorize the Chair to execute the required Manulife Group Benefits Plan Administrator Internet and Billing Registration to allow access by the new Human Resources Specialist—Health and Benefits to the Manulife Group Benefits Plan Administrator Site.
- 8. **Unfinished Business.** Nil.
- 9. **New Business.**
 - a. 2020 Budget. Letter dated July 23, 2019, from the Chief Financial Officer and City Treasurer.
 - b. Staffing Update. Resignation of Constable Mark McCreary.
- 10. **Move to In-Camera.**