

KINGSTON POLICE SERVICES BOARD MEETING NUMBER 23-11

There will be a meeting of the Kingston Police Services Board on Thursday, September 21, 2023, at 12:00 noon in person, at the Kingston Police Headquarters, William Hackett Boardroom, 705 Division Street, Kingston.

Agenda

1. **Presentation.** Acting Chief Fraser will provide an update with respect to the Queen's Move-In.
2. **Disclosure of Conflict of Interest.**
3. **Approval of Agenda.**
4. **Adoption of Minutes.**

Adoption of the minutes of Meeting 23-10 held on July 20, 2023.

5. **Communications**

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 23-0056 issued July 24, 2023, announcing the acceptance of applications under the Proceeds of Crime (POC) Front-Line Policing (FLP) Grant for the 2023-24, 2024-25 and 2025-26 fiscal years. The applications must be submitted by 4:00 pm on August 28, 2023.
- (2) ADM Public Safety Division Memorandum 23-0057 issued July 26, 2023 sharing a communication from the Ministry of Public and Business Service Delivery (MPBSD) with respect to Technical Standards and Safety Authority (TSSA).
- (3) ADM Public Safety Division Memorandum 23-0058 issued July 27, 2023 sharing a communication from the Strategic Policy Division requesting input on the review of the *Police Record Checks Reform Act, 2015* (PRCRA). The consultation paper is located on the Ontario Regulatory Registry website: [Legislative Review of the PRCRA](#) and is open for comment until September 11, 2023.
- (4) ADM Public Safety Division Memorandum 23-0059 issued July 31, 2023 sharing a communication from the Ministry of Transportation to provide an update on the phased implementation of the *Towing and Storage Safety and Enforcement Act (TSSEA)* that impacts the towing and vehicle storage sectors.
- (5) ADM Public Safety Division Memorandum 23-0060 issued August 4,

2023 sharing a communication from the Ministry of Citizenship and Multiculturalism advising that Ontario's Anti-Racism Directorate is now accepting application for the Ontario Anti-Hate Security and Prevention Grant until September 12, 2023.

- (6) ADM Public Safety Division Memorandum 23-0061 issued August 4, 2023 advising of the posting of the proposed regulations under the *Community Safety and Policing Act, 2019* to [Ontario's Regulatory Registry \(OPR\)](#). The Ministry is working towards a CSPA in-force date of April 1, 2024.
- (7) ADM Public Safety Division Memorandum 23-0062 issued August 10, 2023 sharing a communication at the request of the Emergency Services Telecommunications Division regarding the opening of the 2023-24 call for applications for Next Generation 9-1-1 (NG9-1-1) Transition Funding Supports. Applications for this transfer payment program can be submitted until September 15, 2023, for funding to support municipalities and 9-1-1 communication centres transition their emergency response systems to NG9-1-1.
- (8) ADM Public Safety Division Memorandum 23-0063 issued August 22, 2023 with respect to Criminal Intelligence Service Ontario (CISO) raising the maximum allowable amount for the small-scale investigation/intelligence probe from up to \$75,000 to up to \$150,000 in support of investigations/investigative technologies under the Gun and Gang Specialized Investigations Fund (GGISF).
- (9) ADM Public Safety Division Memorandum 23-0064 issued August 22, 2023 introducing an expansion of the Basic Constable Training (BCT) program and providing the 2024 BCT program dates.
- (10) ADM Public Safety Division Memorandum 23-0065 issued September 8, 2023 being a survey with respect to Police Canine Units. Note – the survey has been completed and submitted by the Kingston Police Canine Unit.
- (11) ADM Public Safety Division Memorandum 23-0066 issued September 11, 2023 sharing a communication at the request of the Criminal Law Division (CLD) within the Ministry of the Attorney General (MAG) with respect to the government's investment to create Intensive Serious Violent Crime Bail Teams.

b. Ontario Association of Police Services Boards

- (1) Email received from Neil Fennell, Chair regarding the upcoming 2023 Zone 2 meetings.

- (2) Email received from Diane Smithson dated August 10, 2023, forwarding the Agenda for the Zone 2 Meeting being held on September 15, 2023 in Embrum. RSVP is requested by September 8, 2023.
 - (3) Material provided by CAPG in advance to the Zone 2 Meeting being held on September 15, 2023.
- c. Canadian Association of Police Governance
- (1) Media release dated July 2023 – Announcing the appointment of six (6) new CAPG Board members.
 - (2) CAPG Annual Report 2022/23.
- d. Office of the Mayor
- (1) Email from the Special Assistant to the Mayor dated August 15, 2023 attaching a letter from Mayor Paterson providing information pertaining to the 2024 Budget presentation, including instructions from CFO Desiree Kennedy.
- e. Office of the Independent Police Review Director
- (1) Letter from Stephen Leach, Independent Police Review Director, dated August 17, 2023 with respect Notifications Update on Knock and Announce Rule (Dynamic Entries).
6. **Delegations.** Nil
7. **Information Reports.**
- a. Report Number 23-29 – [Q2 Budget Report](#)
 - b. Report Number 23-30 – [Strategic Plan Report](#)
 - c. Report Number 23-33 – [Community Safety and Policing Act, 2019 – Provincial Regulations](#)
8. **Recommendation Report.**
- a. Report Number 23-32 – [Kingston Police Services Board, Boad Member Remuneration](#)

9. **Motions.**

a. Ratification of Motion – Appointment of Officers

It is requested that the Kingston Police Services Board (Board) ratify a motion passed by a poll of a quorum of Board Members on August 15th, 2023, pending the next scheduled public board meeting, that, the Board appoint Jaggar McCormack, Jesse Vandermeer and Tatum Hennessy as officers of the Kingston Police effective August 24, 2023.

10. **New Business.**

a. Staffing Update

(i) Retirements

Retirement of Constable Kevin Williams effective August 31, 2023 and the retirement of civilian, John Howes, Director of Finance, effective September 31, 2023.

(ii) Promotions

The following promotions were effective on August 25, 2023:

- Acting Staff Sergeant Jay Finn promoted to the rank of Staff Sergeant;
- Acting Staff Sergeant Cam Gough promoted to the rank of Staff Sergeant;
- Acting Sergeant Tim Closs promoted to the rank of Sergeant;
- Acting Sergeant Geoff Graham promoted to the rank of Sergeant;
- and
- Constable Craig Boyce promoted to the rank of Sergeant.

b. By-Law Number 23-01 – Alarm Registration and Response By-Law

That the Board adopt the Alarm Registration and Response By-Law and that By-Law Number 23-01 be given all three readings.

11. **Move to In-Camera.**