

**KINGSTON POLICE SERVICES BOARD
MEETING NUMBER 22-16**

There will be a special meeting of the Kingston Police Services Board on Wednesday, October 26, 2022, at 9:00 am, in virtual electronic format, hosted at Kingston Police Headquarters. (Note: This meeting is rescheduled from October 13, 2022 as the Board did not have quorum)

Agenda

1. Presentation.

Chief McNeely will introduce Constable Valerie Hurding who will provide a presentation with respect to the Youth in Policing Initiative (YIPI).

2. Disclosure of Conflict of Interest.

3. Approval of Agenda.

4. Adoption of Minutes.

Adoption of the [minutes](#) of Meeting 22-14 held on September 22, 2022.

5. Communications

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 22-0069 issued September 23, 2022 with respect to reduced court operations on September 30, 2022 – National Day for Truth and Reconciliation.
- (2) ADM Public Safety Division Memorandum 22-0070 issued October 3, 2022 regarding Ontario Police College (OPC) Secondment Opportunity to assist with the delivery of managing investigations using PowerCase and PowerCase for the Command Triangle courses.
- (3) ADM Public Safety Division Memorandum 22-0071 issued October 4, 2022 seeking feedback on proposed amendments to the use of force reporting requirements in the Equipment and Use of Force Regulation and enhancements to the Use of Force Report.
- (4) ADM Public Safety Division Memorandum 22-0072 issued October 6, 2022 advising all police services to update and submit their requests for positions on the January 2023 intake of the Basic Constable Training Program.
- (5) ADM Public Safety Division Memorandum 22-0073 issued October 12, 2022 attaching the Risk-driven Tracking Database (RTD) 2021 Annual Report.

- (6) ADM Public Safety Division Memorandum 22-0074 issued October 14, 2022 sharing a communication from the Ministry of Transportation advising of the next steps towards the implementation of changes to Motor Vehicle Collision Reporting (MVCR) processes that come into effect January 1, 2023.
- (7) ADM Public Safety Division Memorandum 22-0075 issued October 18, 2022 advising that on October 31, 2022, a new eIntake process will be implemented with respect to the *Subpoena to a Witness* (Subpoena) process.
- (8) ADM Public Safety Division Memorandum 22-0076 issued October 18, 2022 advising that nominations are now being accepted for the 2022-2023 Attorney General's Victim Services Awards of Distinction. The deadline for nominations is Friday, November 25, 2022 by 11:59 pm EST.

b. Canadian Association of Police Governance

- (1) Invitation to the 13th Annual Law of Policing Conference being held November 9-10, 2022 in person at the Sheraton Vancouver Guildford Hotel, Surrey, British Columbia and also being held via livestream conference.

c. Ontario Association of Police Services Boards

- (1) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 20, 2022 providing an update from the Zone 2 meeting held on September 16, 2022.
- (2) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 23, 2022, with respect to the CAPG Webinar, "Reflecting on Police Governance", with Michael Kempa, held on September 22, 2022.
- (3) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 28, 2022, attaching information to access the recording mentioned in (2) above.
- (4) Email from Diane Smithson attaching the presentation by the Ombudsman, Paul Dubé, presented at the OAPSB Zone 2 meeting held on September 16, 2022.
- (5) Email from Diane Smithson attaching the presentation by Lisa Darling presented at the OAPSB Zone 2 meeting held on September 16, 2022.
- (6) Email from Neil Fennell, Chair, OAPSB Zone 2, dated October 5, 2022 providing an update on Zone 2 activities.
- (7) Email from Diane Smithson, dated October 5, 2022, attaching the 2022-2025 Prince Edward County Community Safety and Well-being Plan.

- d. Ontario Human Rights Commission
 - (1) OHRC Newsletter dated September 16, 2022 with respect to making International Equal Pay Day an occasion for ALL to celebrate.
 - (2) OHRC email dated October 19, 2022 – OHRC reporting progress on the *Right to Read* inquiry and its call for action to all partners in Ontario’s education system to do their part to uphold every student’s right to learn to read.
- e. Information and Privacy Commissioner of Ontario
 - (1) Email dated September 28, 2022 from Information and Privacy Commissioner of Ontario (IPC) with respect to IPC launching its first-ever Transparency Challenge.
- 6. **Delegations.** Nil.
- 7. **Reports.**
 - a. [Quarterly Statistical Report and Use of Force Report \(Q3\)](#)
- 8. **Motions.**
 - a. It is requested that the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on October 14th, 2022, pending the regular board meeting, that, subject to the approval of the Ministry of the Solicitor General, the Kingston Police Services Board appoint Thomas Carlaw and Nicholas Savoie as special constables of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer effective October 17, 2022.
 - b. It is requested that the Kingston Police Services Board appoint Kyle Lloyd as an officer of the Kingston Police effective November 21, 2022.
- 9. **New Business.**
 - a. Staffing Update – Retirement of Vivian Mandigo, civilian employee, effective September 30, 2022.
- 10. **Move to In-Camera.**