

**Minutes of a Meeting of the Kingston Police Services Board
Held on Thursday, July 20, 2023, at 12:00 pm
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair
Councillor Jimmy Hassan
Prof. Christian Leuprecht
Gail MacAllister

ABSENT: Mayor Bryan Paterson, Vice-Chair

Non-Board Members:

Acting Chief Scott Fraser
Acting Deputy Chief Greg Sands
Graham Wight, Inspectorate of Policing
Lorie Sargeant, Secretary and
Members of the Public and Media

The Chair called the meeting to order at 12:00 pm.

1. PRESENTATION

Acting Deputy Chief Greg Sands introduced Sergeant Paul Doak and Constable Jeff Dickson who provided a [presentation](#) with respect to the Canine (K9) Unit. Canine Dak was also present.

2. DISCLOSURE OF CONFLICT OF INTEREST

The members confirmed that there were no conflicts of interest to report.

3. APPROVAL OF AGENDA

Moved by Ms. MacAllister
Seconded by Councillor Hassan

That the agenda, as amended, be approved.

Carried

4. ADOPTION OF MINUTES

Moved by Ms. MacAllister
Seconded by Councillor Hassan

That the minutes of Meeting 23-08 held on June 15, 2023, be adopted.

Carried

5. COMMUNICATIONS

Moved by Ms. MacAllister
Seconded by Prof. Leuprecht

That the following communications from the Ministry of the Solicitor General, Ontario Association of Police Services Boards, Canadian Association of Police Governance, Ontario Human Rights Commission and Office of the Chief of Police be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 23-0045 issued June 8, 2023, sharing a communication regarding a guidance note updated by the Ontario Police Health and Safety Committee (OPHSC) to provide suggested practices to protect the health and safety of police personnel working in, on, or near bodies of water.
- (2) ADM Public Safety Division Memorandum 23-0046 issued June 8, 2023 announcing the retirement of Richard Stubbings, Assistant Deputy Minister, Public Safety Division, effective June 30, 2023, and the appointment of Kenneth (Ken) Weatherall, as the interim Acting Assistant Deputy Minister effective June 5, 2023.
- (3) ADM Public Safety Division Memorandum 23-0047 issued June 12, 2023 advising police services to submit their requests for positions on the Fall 2023 intake of the Basic Constable Training Program.
- (4) A/ADM Public Safety Division Memorandum 23-0048 issued June 16, 2023 regarding the appointment of a Major Case Management (MCM) Liaison Officer.
- (5) A/ADM Public Safety Division Memorandum 23-0049 issued June 22, 2023 introducing the *Preventing Auto Thefts (PAT) Grant*. This is a new grant program that will support police services in combatting and preventing vehicle thefts and associated violent crimes. Application deadline is August 21, 2023 at 4:00 pm.
- (6) A/ADM Public Safety Division Memorandum 23-0050 issued June 30, 2023 advising of legislative and regulatory changes to the *Mandatory Blood Testing Act* (MBTA) and the *Laboratory and Specimen Collection Licensing Act* (LSCCLA), effective July 1, 2023.
- (7) A/ADM Public Safety Division Memorandum 23-0051 issued June 30, 2023 introducing the *Bail Compliance and Warrant Apprehension (BSWA) Grant*. This grant will expand resources

needed to monitor and apprehend high-risk repeat offenders violating their bail or community supervision conditions. Application deadline is August 28, 2023 at 4:00 pm.

- (8) A/ADM Public Safety Division Memorandum 23-0052 issued July 6, 2023 requesting information for annual reporting with respect to issues related to the *Protection of Persons Administering and Enforcing the Law – Sections 25.1 to 25.4 of the Criminal Code of Canada*. The completed reporting template is to be submitted to the Criminal Intelligence Service Ontario (CISO) by July 20, 2023.
- (9) A/ADM Public Safety Division Memorandum 23-0053 issued July 7, 2023 advising that the 2023 Ontario Public-Police Interactions Training Aid has been approved by the Ministry of the Solicitor General to replace the 2004 Ontario Use of Force Model.
- (10) A/ADM Public Safety Division Memorandum 23-0054 issued July 10, 2023 with respect to police response to animals left in motor vehicles pursuant to the *Provincial Animal Welfare Services Act, 2019 (PAWS Act)*.
- (11) A/ADM Public Safety Division Memorandum 23-0055 issued July 11, 2023 announcing the launch of PSPNET, an internet-based Cognitive Behaviour Therapy program that supports the mental health needs of current and former public safety personnel.

b. Ontario Association of Police Services Boards

- (1) Zone 2 Update from Chair Fennell. Note that the next Zone 2 meeting is September 15, 2023 at the Russell Township Municipal Offices, 717 Notre-Dame St., Embrun.
- (2) Letter from OAPSB dated June 16, 2023 thanking the Board for its sponsorship of the 2023 Spring Conference and AGM.

c. Canadian Association of Police Governance

- (1) Email dated June 22, 2023 asking for review of three (3) strategic priorities submitted to the CAPG and after review for the completion of a short survey.

d. Ontario Human Rights Commission

- (1) Newsletter issued June 23, 2023 – Update: Joint statement from the Ontario Human Rights Commission (OHRC), Peel Regional Police, and Peel Police Services Board regarding the Human Rights Project.

- (2) Newsletter issued June 27, 2023 – Calling for written submissions to develop an action plan to tackle anti-black racism in education. Submissions will be accepted until September 30, 2023.
- (3) Newsletter issued June 30, 2023 – OHRC releases its 2022-23 annual report: Building on the Legacy: Collaboration, Action and Accountability Towards an Inclusive Society.

e. Office of the Chief of Police

- (1) Letter from Acting Chief Sands inviting the Board and the public to the Community Fun Fair being held at Kingston Police Headquarters on July 22, 2023 at 11:00 am.

Carried

6. DELEGATIONS

Nil.

7. INFORMATION REPORTS

Moved by Prof. Leuprecht
Seconded by Ms. MacAllister

That the following reports be received for information purposes.

- a. Report Number 23-23 – [Q2 Statistical Report](#)
- b. Report Number 23-24 – [O.Reg. 58/16, Collection of Identifying Information in Certain Circumstances – Prohibition and Duties](#)
- c. Report Number 23-25 – [Semi-Annual Report on Administration of Public Complaints](#)
- d. Report Number 23-26 – [Q2 Accident Support Services International Ltd. Collison Report](#); and
- e. Report Number 23-27 – [2022 Kingston Police Annual Report](#).

**Carried
(23-62)**

8. MOTIONS

Nil.

9. **New Business**

- a. **August Board Meeting** – The Chair suggested that due to vacation schedules that the August Board meeting be cancelled and resume in September.

Moved by Ms. MacAllister
Seconded by Councillor Hassan

That the August meeting of the Kingston Police Services Board be cancelled.

**Carried
(23-63)**

10. **Move to In-Camera.**

Moved by Ms. MacAllister
Seconded by Prof. Leuprecht

That the Board move in-camera after a five (5) minute break.

Regular session ended at 12:35 pm.

Carried

Chair

Secretary