

**Minutes of a Meeting of the Kingston Police Services Board  
Held on Thursday, June 15, 2023, at 12:00 pm  
Hosted at Kingston Police Headquarters, William Hackett Boardroom**

PRESENT: Jarrod Stearns, Chair  
Mayor Bryan Paterson, Vice-Chair  
Councillor Jimmy Hassan  
Prof. Christian Leuprecht  
Gail MacAllister

Non-Board Members:  
Acting Chief Scott Fraser  
Lorie Sargeant, Secretary  
Acting Deputy Chief Brian Pete, and  
Members of the Public and Media

The Chair called the meeting to order at 12:00 pm.

**1. PRESENTATION**

The Chair introduced Acting Deputy Chief Brian Pete who reported on the wildfire incident command for Kingston Police and spoke to the [City's Emergency Response Plan](#).

**2. DISCLOSURE OF CONFLICT OF INTEREST**

The members confirmed that there were no conflicts of interest to report.

**3. APPROVAL OF AGENDA**

Moved by Mayor Paterson  
Seconded by Councillor Hassan

**That** the agenda be approved.

**Carried**

**4. ADOPTION OF MINUTES**

Moved by Ms. MacAllister  
Seconded by Prof. Leuprecht

**That** the minutes of Meeting 23-07 held on May 18, 2023, be adopted.

**Carried**

## 5. COMMUNICATIONS

Moved by Ms. MacAllister  
Seconded by Prof. Leuprecht

**That** the following communications from the Ministry of the Solicitor General, Ontario Association of Police Services Boards, and the Canadian Association of Police Governance be received.

### a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 23-0039 issued May 12, 2023 advising that applications under the Mobile Crisis Response Team (MCRT) Enhancement Grant for 2023-24 grant cycle will be accepted beginning May 30, 2023.
- (2) ADM Public Safety Division Memorandum 23-0040 issued May 15, 2023 with respect to response to recommendation 92: Report of the Independent Civilian Review into Missing Person Investigations.
- (3) ADM Public Safety Division Memorandum 23-0041 issued May 16, 2023 announcing a two-year secondment opportunity with the Ontario Major Case Management (OMCM) Unit as the province's Predator Crime Investigations Coordinator (SPCIC).
- (4) ADM Public Safety Division Memorandum 23-0042 issued May 18, 2023 call for applications for the Victim Support Grant (VSG) program for 2023-2024. Applications must be submitted by 4:00 pm on June 23, 2023.
- (5) ADM Public Safety Division Memorandum 23-0043 issued May 25, 2023 with respect to the 2023-24 Constable Joe MacDonald Public Safety Officers' Survivors Scholarship Fund Call for Applications.
- (6) ADM Public Safety Division Memorandum 23-0044 issued June 1, 2023 sharing a communication at the request of Ministry of Transportation (MTO) regarding MTO's introduction of an online air brake learning module.

### b. Ontario Association of Police Services Boards

- (1) Email from Diane Smithson dated May 15, 2023, advising of change of meeting location to St. Lawrence College, 2288 Parkdale Ave, Brockville and change of delegations with respect to Zone 2 meeting Friday, June 16<sup>th</sup>.

- (2) Email dated May 18, 2023 from Neil Fennell announcing the election of John Davidson (Hamilton Township) as representative for Zones 2/3.
- (3) Email from Diane Smithson dated May 29, 2023 providing highlights of the Zone 2 meeting being held June 16<sup>th</sup>.

c. Canadian Association of Police Governance

- (1) CAPG Call for Strategic Priorities to be submitted by June 15, 2023.

**Carried**

Prof. Leuprecht asked if applications were being submitted with respect to the Mobile Crisis Response Team (MCRT) Enhancement Grant and for the Victim Support Grant (VSG) program and Acting Chief Fraser confirmed that the applications would be submitted prior to the deadline for each grant.

**6. DELEGATIONS**

Nil.

**7. INFORMATION REPORTS**

Nil.

**8. MOTIONS**

Nil.

**6. New Business**

- a. **Staffing Update** – Retirements of Constable Suzanne Carr and Constable Trent Thrasher on June 30<sup>th</sup>, 2023.

**7. Move to In-Camera.**

**Moved** by Prof. Leuprecht  
**Seconded** by Mayor Paterson

**That** the Board move in-camera after a five (5) minute break.

**Carried**

Regular session ended at 12:23 pm.

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Chair

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Secretary