

**Minutes of a Special Meeting of the Kingston Police Services Board
Held on Wednesday, October 26, 2022, at 9:00 am
(rescheduled from October 13, 2022 as the Board did not have quorum)
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

PRESENT: Jarrod Stearns, Chair
Jamshed Hassan (arrived at 9:16 am)
Christian Leuprecht
Councillor Jeff M^cLaren
Antje McNeely, Chief
Scott Fraser, Deputy Chief
Graham Wight, Police Services Advisor
Fred Kaustinen, Consultant
Lorie Sargeant, Secretary
Constable Valerie Hurding, Inspector Brian Pete, John Howes, Director of Finance; and Members of the Public and Media

ABSENT: Councillor Bridget Doherty, Vice Chair

The Chair called the meeting to order at 9:02 am.

PRESENTATION

1. Chief McNeely introduced Constable Valerie Hurding who provided a presentation with respect to the Youth in Policing Initiative (YIPI).

DISCLOSURE OF CONFLICT OF INTEREST

2. The members confirmed that there were no conflicts of interest to report.

APPROVAL OF AGENDA

3. Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht

That the agenda be approved.

Carried

ADOPTION OF MINUTES

4. Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht

That the minutes of Meeting 22-14 held on September 22, 2022 be adopted.

Carried

COMMUNICATIONS

5. Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht

That the following communications from the Ministry of the Solicitor General, CAPG, OASPB and the Human Rights Commission and the Information and Privacy Commissioner of Ontario be received.

a. Ministry of the Solicitor General

- (1) ADM Public Safety Division Memorandum 22-0069 issued September 23, 2022 with respect to reduced court operations on September 30, 2022 – National Day for Truth and Reconciliation.
- (2) ADM Public Safety Division Memorandum 22-0070 issued October 3, 2022 regarding Ontario Police College (OPC) Secondment Opportunity to assist with the delivery of managing investigations using PowerCase and PowerCase for the Command Triangle courses.
- (3) ADM Public Safety Division Memorandum 22-0071 issued October 4, 2022 seeking feedback on proposed amendments to the use of force reporting requirements in the Equipment and Use of Force Regulation and enhancements to the Use of Force Report.
- (4) ADM Public Safety Division Memorandum 22-0072 issued October 6, 2022 advising all police services to update and submit their requests for positions on the January 2023 intake of the Basic Constable Training Program.
- (5) ADM Public Safety Division Memorandum 22-0073 issued October 12, 2022 attaching the Risk-driven Tracking Database (RTD) 2021 Annual Report.
- (6) ADM Public Safety Division Memorandum 22-0074 issued October 14, 2022 sharing a communication from the Ministry of Transportation advising of the next steps towards the implementation of changes to Motor Vehicle Collision Reporting (MVCR) processes that come into effect January 1, 2023.
- (7) ADM Public Safety Division Memorandum 22-0075 issued October 18, 2022 advising that on October 31, 2022, a new eIntake process will be

implemented with respect to the *Subpoena to a Witness* (Subpoena) process.

- (8) ADM Public Safety Division Memorandum 22-0076 issued October 18, 2022 advising that nominations are now being accepted for the 2022-2023 Attorney General's Victim Services Awards of Distinction. The deadline for nominations is Friday, November 25, 2022 by 11:59 pm EST.

b. Canadian Association of Police Governance

- (1) Invitation to the 13th Annual Law of Policing Conference being held November 9-10, 2022 in person at the Sheraton Vancouver Guildford Hotel, Surrey, British Columbia and also being held via livestream conference.

c. Ontario Association of Police Services Boards

- (1) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 20, 2022 providing an update from the Zone 2 meeting held on September 16, 2022.
- (2) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 23, 2022, with respect to the CAPG Webinar, "Reflecting on Police Governance", with Michael Kempa, held on September 22, 2022.
- (3) Email from Neil Fennell, Chair, OAPSB Zone 2, dated September 28, 2022, attaching information to access the recording mentioned in (2) above.
- (4) Email from Diane Smithson attaching the presentation by the Ombudsman, Paul Dubé, presented at the OAPSB Zone 2 meeting held on September 16, 2022.
- (5) Email from Diane Smithson attaching the presentation by Lisa Darling presented at the OAPSB Zone 2 meeting held on September 16, 2022.
- (6) Email from Neil Fennell, Chair, OAPSB Zone 2, dated October 5, 2022 providing an update on Zone 2 activities.
- (7) Email from Diane Smithson, dated October 5, 2022, attaching the 2022-2025 Prince Edward County Community Safety and Well-being Plan.

d. Ontario Human Rights Commission

- (1) OHRC Newsletter dated September 16, 2022 with respect to making International Equal Pay Day an occasion for ALL to celebrate.
- (2) OHRC email dated October 19, 2022 – OHRC reporting progress on the *Right to Read* inquiry and its call for action to all partners in Ontario's

education system to do their part to uphold every student's right to learn to read.

- e. Information and Privacy Commissioner of Ontario
 - (1) Email dated September 28, 2022 from Information and Privacy Commissioner of Ontario (IPC) with respect to IPC launching its first-ever Transparency Challenge.

Carried

DELEGATIONS

- 6. Nil.

REPORTS

- 7. Moved by Councillor M^cLaren
Seconded by Mr. Hassan

That the following reports be received for information purposes.

- a. **Quarterly Statistical Report and Use of Force Report (Q3).** Chief McNeely provided a verbal report with respect to the quarterly statistical report and Deputy Chief Fraser spoke to the Use of Force Report.
- b. **Quarterly Budget Report (Q3).** John Howes, Director of Finance, spoke to the budget report to September 30, 2022.

Carried

- c. **Queen's Homecoming Verbal Report.** Inspector Brian Pete provided a verbal report with respect to Queen's University Faux Homecoming October 21-23, 2022 and Queen's University Homecoming October 28-30, 2022.

MOTIONS

- 8. Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht
 - a. **That** the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board Members on October 14th, 2022, pending the regular board meeting, that, subject to the approval of the Ministry of the Solicitor General, the Kingston Police Services Board appoint Thomas Carlaw and Nicholas Savoie as special constables of the Kingston Police for the purpose of searching, guarding,

and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer effective October 17, 2022.

**Carried
(22-63)**

Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht

- b. That the Kingston Police Services Board appoint Kyle Lloyd as an officer of the Kingston Police effective November 21, 2022.

**Carried
(22-64)**

9. **NEW BUSINESS.**

- a. Staffing Update – Retirement of Vivian Mandigo, civilian employee, effective September 30, 2022

Chief McNeely asked that moment of silence be observed for the tragic on-duty deaths of Constable Devon Northrup and Constable Morgan Russell of the South Simcoe Police. They were killed October 25th at a call about a disturbance inside an Innisfil home. And, also for Burnaby BC RCMP Constable Shaelyn Yang who was killed in the line of duty on October 18, 2022 as she and a member of the city's Parks Department responded to a call about a tent in a park.

10. **Move to In-Camera.**

Moved by Councillor M^cLaren
Seconded by Dr. Leuprecht

That the Board move in-camera after a five (5) minute break.

Carried

Regular session ended at 10:10 am.

Chair

Secretary