

**Minutes of a Meeting of the Kingston Police Services Board  
Held on Thursday, December 16, 2021, at 12:00 Noon  
Via Webinar Hosted at Kingston Police Headquarters**

**IN ATTENDANCE VIA ELECTRONIC PARTICIPATION**

PRESENT: Jarrod Stearns, Chair  
Councillor Jeff M<sup>c</sup>Laren, Vice-Chair  
Christian Leuprecht  
Jamshed Hassan  
Antje McNeely, Chief  
Scott Fraser, Deputy Chief  
Graham Wight, Police Services Advisor  
Lorie Sargeant, Secretary  
Members of the Public and Media

ABSENT: Councillor Doherty

1. The Chair called the meeting to order at 12:01 pm.

**DISCLOSURE OF CONFLICT OF INTEREST**

2. The members confirmed that there were no conflicts of interest to report.

**ELECTION OF CHAIR AND VICE-CHAIR**

3. Moved by Dr. Leuprecht  
Seconded by Mr. Hassan

**That** the election of the Chair and Vice-Chair be deferred until all members of the board are present in order to allow for full participation by all board members.

**Carried  
(22-01)**

**APPROVAL OF AGENDA**

4. Moved by Councillor M<sup>c</sup>Laren  
Seconded by Mr. Hassan

**That** the agenda be approved as amended by the addendum.

**Carried**

**ADOPTION OF MINUTES**

5. Moved by Councillor M<sup>c</sup>Laren  
Seconded by Mr. Hassan

**That** the minutes of Special Meeting 21-21 held on November 15, 2021 and the minutes of Meeting 21-22 held on November 18, 2021 be adopted.

**Carried**

## **COMMUNICATIONS**

6. With respect to the Ministry's Memorandum regarding COVID-19 Vaccine Clinic Security, Deputy Chief Fraser explained that security has been a key element for COVID-19 clinic planning for children 5 – 11 years of age due to the continued opposition. Kingston Police has been working collaboratively with Public Health and the City of Kingston regarding this vaccine roll-out and any security related issues.
7. With respect to the Memorandum from the Ministry regarding the expiry of O.Reg. 132/20 – Use of Force and Firearms in Policing Services, Deputy Chief Fraser explained that as a result of the pandemic, this order allowed members to perform duties involving the use of force and to carry firearms provided they had successfully completed their prescribed training within 24 months of the authorization being made. A further extension of the order has not been sought and members now must be in compliance.
8. Deputy Chief Fraser explained that the Memorandum from the Ministry regarding a Major Case Management (MCM) Provincial Software Coordinator is a two (2) year secondment. The MCM Unit, which supports police services in the consistent and systematic investigation of major cases across the province, is seeking an experienced sergeant or detective with extensive PowerCase experience to join their team.
9. With respect to the Memorandum from the Ministry relating to the *Liquor Licence and Control Act, 2019* (LLCA) Short Form Wordings and regulations under the *Provincial Offences Act*, Deputy Chief Fraser explained that effective November 29, 2021 new short form wordings and set fines came into force, making it easier for businesses and consumers to better understand the rules. He further explained that the new legal framework created a greater consistency across licence and permit types.
10. Chief McNeely noted the update from the Ministry regarding the new deadline for the 2022-2023 – 2024-2025 CSP Grant applications. The new deadline is Friday, January 14, 2022 at 4 pm.
11. With respect to the Memorandum from the Ministry regarding COVID-19 – Johnson & Johnson (Janssen) Vaccinations, Chief McNeely explained that a limited supply of the single dose Johnson & Johnson vaccine has been made available to individuals aged 18 and over who have an allergy or contraindication to mRNA vaccines. She advised that those interested in accessing this vaccine should contact their local Public Health Unit.
12. With respect to the Memorandum from the Ministry regarding Virtual Reality Mental Health Crisis Response Training (VR-MHCRT) Registration for Municipal and First Nation Police Services, Chief McNeely explained that the Ministry has partnered with Wilfrid Laurier University, Ryerson University and the University of Victoria to develop

the Virtual Reality Mental Health Crisis Response Training. She explained that the course was designed by a broad range of organizations and expert police panels to support police services in realizing recommendations on de-escalation outlined in A Matter of Life and Death 2016 from the Ombudsman of Ontario. Chief McNeely further noted that it is a scenario based curriculum that offers training protocol on de-escalation and mental health crisis response for Ontario police services. She advised that it has been passed onto Kingston Police Training Unit to evaluate. The due date for registration is December 17, 2021.

13. The Chair noted the following communications received from the Canadian Association of Police Governance (CAPG):

- (1) Link and password from CAPG August 2021 Webinar on Tiered Policing in Canada.
- (2) Resolution passed by the CAPG at the AGM held on September 30, 2021 regarding Funding for Victims of Crime Programs and Services.
- (3) Email from CAPG dated November 30, with respect to the announcement by the Canadian Institute for Public Safety Research and Treatment (CIASRT) announcing the winners of the inaugural champions of Mental Health Award in the policing sector.
- (4) Invitation from the CAPG dated November 30, 2021 with respect to the Annual CAPG Conference being held September 7 – 11, 2022 in Saskatoon.
- (5) CAPG Job Posting for the Halton Regional Police Association – Labour Relations Advisor and Chief Administrative Officer and General Counsel, dated December 3, 2021.
- (6) CAPG Job Posting for a Communications Director for the Police Association of Ontario dated December 6, 2021.
- (7) CAPG 2022 Webinar Series received December 15, 2021.

14. The Chair asked if there were any questions and seeing none, he noted the following communications received from the Ontario Association of Police Services Boards:

- (1) Email dated November 22, 2021 from the Chair of OAPSB regarding a Final Update to the OAPSB Zone 2 Meeting held on Friday, November 26, 2021.
- (2) PowerPoint presentation from Dr. Simon Hatcher on Suicide in Public Safety Personnel which was presented at the OAPSB Zone 2 Meeting held on Friday, November 26, 2021.

- (3) Summary of notes from the Inspector General's presentation held at the November 26, 2021 OAPSB Zone 2 Meeting.

15. The Chair also noted the Statement from the Ontario Human Rights Commission with respect to commemorating December 3, 2021 as International Day of Persons with Disabilities: Let's ensure all people with disabilities benefit equally from measures to address the pandemic.

## **DELEGATIONS**

16. Nil.

## **REPORTS**

17. Nil.

## **MOTIONS**

18. Moved by Dr. Leuprecht  
Seconded by Mr. Hassan

**That** the Board purchase the yearly webinar bundle from the Canadian Association of Police Governance at a cost of \$1,100.

**Carried  
(22-02)**

## **UNFINISHED BUSINESS**

19. 2021 Report on Queen's Homecoming Deployment. Chief McNeely provided the Board with a breakdown of the total costs of \$993,433.65 with respect to Queen's. She indicated that the Kingston Police incurred overtime costs by adding additional staff every Thursday, Friday and Saturday night for the months of September and October including the Homecoming weekend and the Faux Homecoming weekend of \$437,537.09. Chief McNeely explained that the costs associated with other police agencies amounted to \$410,288.67 which included bringing in members from OPP, Toronto Police, Durham Regional Police, and York Regional Police Public Order Units for the two Homecoming weekends along with our neighbouring police agencies including Belleville Police, Gananoque Police, Brockville Police and Smiths Falls Police. She also indicated that \$145,607.89 was attributed to meals, accommodations and supplies related to the two (2) Homecoming weekends.

Chief McNeely also mentioned that the grand total of \$993,433.65 will be offset by \$350,000 that the University has provided to the City, of which \$310,000 will be directed to the Kingston Police. She also explained that the money associated with the Administrative Monetary Penalties (AMP) regarding by-law infractions that is being collected by the City of Kingston will also help offset costs incurred by the Kingston Police. She indicated that the Kingston Police predicts a \$300,000 deficit and is working with CFO Desiree Kennedy on how to manage any deficit. She reminded the Board that

the Kingston Police has been watching its spending and budget lines to help reduce costs.

## NEW BUSINESS

20. Staffing Update: Sergeant Cameron Gough, Past-President of the Kingston Police Association introduced Constable Darcy Pettie as the President of the Kingston Police Association.

**Constable Darcy Pettie** was born and raised in Kingston where he continues to reside with his wife and daughter. He received a degree in Mathematics from Elmira College and a Masters of Science in teaching. When he finished school, he briefly taught high school and then taught a semester at St. Lawrence College in the Laurentian business degree program. He then joined the Kingston Police in uniform patrol, sexual assault and child abuse unit and is currently with the Forensic Identification Unit. Constable Pettie has served the Kingston Police Association as a director and as the secretary for the past six years prior to being appointed the President. Constable Pettie is very proud of the Association's membership, both sworn and civilian, and the continual work of the members.

**Sergeant Cameron Gough** served as President of the Kingston Police Association for six years, facing many challenging situations. He is now tackling provincial level issues lobbying at the next level for police associations as a Director of the Police Association of Ontario. Sergeant Gough remains as a member of the Kingston Police Association and continues to be an invaluable resource for the members of the association.

## MOVE TO IN-CAMERA SESSION

21. Moved by Councillor M<sup>c</sup>Laren  
Seconded by Councillor Mr. Leuprecht

**That** the Board move to in-camera session.

**Carried**

The regular meeting ended at 12:30 pm.

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Chair

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Secretary