

**Minutes of a Meeting of the Kingston Police Services Board
Held on Thursday, March 18, 2021, at 12:00 Noon
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

Mr Jarrod Stearns, Chair
Councillor Jefferey McLaren, Vice-Chair
Councillor Bridget Doherty
Dr Christian Leuprecht
Mr Jamshed Hassan
Mrs Donna Harrington, Secretary

Chief Antje McNeely
Members of staff and public

1. The Chair called the meeting to order at 12:05 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

2. The members confirmed that there were no conflicts of interest to report.

APPROVAL OF AGENDA

3. It was moved by Mr Hassan and seconded by Councillor Doherty that the agenda be approved. Carried.

ADOPTION OF MINUTES

4. It was moved by Councillor McLaren and seconded by Dr Leuprecht that the minutes of Meeting 21-6 held on February 18, 2021, be adopted. Carried.

COMMUNICATIONS

5. It was moved by Councillor McLaren and seconded by Councillor Doherty that the communications be received. Carried.

6. With respect to the Ministry memorandum on amendments to orders under the *Emergency Management and Civil Protection Act* and *Reopening Ontario Act*, Chief McNeely noted that this amendment effective February 16, 2021, included the revocation of the Stay-at-Home Order except for some public health unit areas.

7. With regard to the Ministry correspondence on the in-force date of changes to custody and access terminology in family law, Chief McNeely explained that Bill C-78 (federal) and Bill 207 (provincial) changed the *Divorce Act* and the *Children's Law Reform Act*, respectively, with new terminology including "parenting orders," "parenting time," and "decision-making responsibility" in relation to parents, as well as "contact orders" for third parties, such as grandparents.

8. With respect to the Ministry memorandum on amendments to orders under the *Reopening Ontario Act* and extension of orders under the *Emergency Management and Civil Protection Act*,

Chief McNeely noted that a number of orders had been extended to March 8, 2021, and that an updated list had been provided for the public health measures zone assigned to the various public health units.

9. The Chair noted the Ministry memorandum on Phase 1 COVID-19 vaccinations for front-line police officers. Chief McNeely relayed that front-line police officers who could be called upon to provide emergency medical care (e.g., CPR) had been included for the Phase 1 vaccine rollout along with paramedics and firefighters. She explained that other members in these essential services who provided administrative or other duties not involving emergency medical care would be included in Phase 2. Chief McNeely confirmed that Phase 1 had commenced March 4, 2021, and that the Human Resources Unit had provided links to eligible members for online booking of appointments.

10. The Ministry correspondence on amendments to orders under the *Reopening Ontario Act* as of March 1, 2021, with zone changes made in consultation with local medical officers of health, was noted.

11. With respect to the Ministry memorandum regarding Phase 1 COVID-19 vaccinations for special constables, Chief McNeely explained that special constables who could be required to respond to medical emergencies as part of their regular duties had been added to those eligible to receive the vaccine in Phase 1.

12. The Chair noted the Ministry correspondence on the cargo power-assisted bicycles (cargo e-bikes) pilot project. Chief McNeely explained that this pilot project was to assess these vehicles as to their ability to safely integrate with other vehicle types and road users and that it was up to municipalities to decide if this would be permitted by municipal by-law. It was noted that Kingston was not currently considering this.

13. With respect to the Ministry memorandum regarding storage of used personal protective equipment, Chief McNeely explained that, at the onset of the pandemic, police services had been requested to store used personal protective equipment for potential future reuse if shortages were experienced but this request was now being cancelled.

14. The Chair noted the Ministry correspondence on voluntary early release programs for rental car companies in relation to short-term vehicle impoundments. Chief McNeely explained that the *Highway Traffic Act* had been amended to permit rental companies to request police services to provide early release of their vehicles from seven-day impoundments (e.g., for stunt driving, driving while under suspension, etc.). She pointed out that it had been left to police services to determine whether to implement this program and what appeal process would be followed. She noted that the Ministry of Transportation might request information to understand the number of appeals made and that the Kingston Police were currently reviewing internal processes for this.

15. The Chair noted the correspondence from the Ontario Association of Police Services Boards regarding sponsorship of the 2021 OAPSB Spring Conference and AGM (Virtual Event). The Secretary relayed that the Board had supported the conference in the past by a \$500 sponsorship, including for the 2020 virtual event. It was moved by Dr Leuprecht and

seconded by Councillor Doherty that the Board contribute \$500 to the 2021 Spring Conference and Annual General Meeting (Virtual Event) of the Ontario Association of Police Services Boards.

Carried. (21-28)

The Secretary relayed that a block registration for four individuals had been secured, with names and e-mails to be confirmed closer to the event date.

16. The Chair noted the OAPSB e-mail regarding formal notice of the 2021 Annual General Meeting and call for resolutions.

DELEGATIONS

17. Nil.

REPORTS

18. ***Missing Persons Act.*** Chief McNeely explained that this act required an annual report to be filed with the Board and the Ministry of the Solicitor General as to any urgent demands for records to assist in missing person cases. She noted that a nil report was being submitted and that there were other avenues to obtain information, such as a court order or a search warrant.

MOTIONS

19. It was moved by Mr Hassan and seconded by Councillor McLaren that, as approved by City Council on March 2, 2021, pursuant to the City of Kingston Commemoration Policy, the Board dedicate the Boardroom assigned to the Kingston Police Services Board within Kingston Police Headquarters, 705 Division Street, to the memory of William R. Hackett, member of the Kingston Police from 1951 to 1995, Chief of the Kingston Police from 1994 to 1995, and member of the Kingston Police Services Board from July 2002 to July 2008 and from July 2011 to March 2019.

Carried. (21-29)

20. It was moved by Councillor McLaren and seconded by Councillor Doherty that the Board endorse the agreement effective as of April 1, 2021, with the Attorney General regarding the Bail Safety Project, as outlined in the Ministry's letter of March 2, 2021.

Carried. (21-30)

UNFINISHED BUSINESS

21. Nil.

NEW BUSINESS

22. **Staffing Update.** Chief McNeely relayed that current staffing changes related to the retirement of Deputy Chief Christopher Scott and the resignation of Lauren Scott and provided the following summaries of their service with the Kingston Police.

- a. Chris joined the Kingston Police in 1998 after 10 years as a uniformed patrol constable with the Toronto and Ottawa police services. He was promoted to sergeant in 1999 and to staff sergeant in 2001. As a sergeant and then staff sergeant he headed the unit responsible for drug enforcement, bail compliance, property crime, community response, intelligence operations, and the canine team. His assignments as a staff sergeant also included overseeing a platoon in Uniformed Patrol; court services and property operations; criminal investigations; and the Professional Standards Unit. His stewardship in these areas resulted in significant recognition for the expertise and professionalism of the Kingston Police, including the successful conclusion of the investigation into the complex quadruple homicide discovered at the Kingston Mills Locks in June 2009. In January 2019, Chris commenced his appointment as Deputy Chief of our service. Chris also devoted much time to community involvement in his off-duty hours, including as a trainer and as an executive member with the Kingston Area Minor Hockey Association; as Co-Chair of the organizing committee for the Ontario Special Olympics 2012 Provincial Spring Games; and as a member of the Board of Directors for Big Brothers and Big Sisters Kingston. He recently accepted appointments as a member of the Kingston Limestone Region Board for Habitat for Humanity and as a Program Adviser for the Boys and Girls Club of Kingston & Area. Chris is a graduate of the Loyalist College Law and Security Administration Program, and in 2016 he completed a Bachelor of Applied Arts in Justice Studies through the University of Guelph. Chris is also a graduate of the Federal Bureau of Investigation National Academy and recently completed the 2019 Canadian Association of Chiefs of Police Global Studies Program on the theme “Navigating Seismic Shifts in Public Policy.” He is also the recipient of the first bar to the Police Exemplary Service Medal in recognition of 30 years of exemplary service. We wish him well in his retirement as he moves on to the next chapter of his life.
- b. Lauren was hired by the Kingston Police in April 1998 as a casual part-time communications operator. In September 1999 she attained a full-time position in the Communications Unit and later that year was appointed as one of our Information Desk attendants, an assignment that has expanded over the years to include direct entry of occurrence reports and taking oaths and affirmations as a Commissioner for Taking Affidavits. Although the term “front line” is normally attributed to police officers, in both of her roles with us Lauren performed front-line duties in a very busy environment as an initial call taker and in-person contact for countless numbers of Kingston’s citizens and visitors seeking assistance from the Kingston Police. In addition to her regular duties, Lauren also acted as a scribe during incident command operations in response to a major incident, major emergency, or serious incident. In her off-duty time, Lauren was an active

participant in several community events. In October 2000, she was part of a fundraising concert in support of the United Way and the Children's Wish Foundation, and over the years she coordinated a Kingston Police team for the CIBC Run for the Cure; participated in the Law Enforcement Torch Run; and was part of our support team when we co-hosted the Ontario Special Olympics Provincial Spring Games in 2012. We wish Lauren all the best in the years ahead.

MOVE TO IN-CAMERA SESSION

23. It was moved by Dr Leuprecht and seconded by Councillor McLaren that the Board move in camera at 12:24 p.m. Carried.

Chair

Secretary