

**KINGSTON POLICE SERVICES BOARD
MEETING NO. 21-3**

There will be a meeting of the Kingston Police Services Board on Thursday, January 21, 2021, at 12:00 noon, in virtual electronic format, hosted at Kingston Police Headquarters.

Agenda

1. **Disclosure of Conflict of Interest.**
2. **Approval of Agenda.**
3. **Adoption of Minutes.** Adoption of the minutes of Meeting 21-1, held on December 17, 2020.
4. **Communications.**
 - a. Ministry of the Solicitor General.
 - (1) ADM Public Safety Division Memorandum 20-0173 dated December 15, 2020, regarding the extension of temporary exemptions under the *Police Record Checks Reform Act, 2015*.
 - (2) ADM Public Safety Division Memorandum 20-0174 dated December 18, 2020, regarding the *Reserved Parking for Electric Vehicle Charging Act, 2019*.
 - (3) ADM Public Safety Division Memorandum 20-0175 dated December 21, 2020, regarding further changes to regulations under the *Reopening Ontario Act, 2020*.
 - (4) ADM Public Safety Division Memorandum 20-0176 dated December 24, 2020, regarding further changes to regulations under the *Reopening Ontario Act, 2020*.
 - (5) ADM Public Safety Division Memorandum 20-0177 dated December 24, 2020, regarding the new deadline for community safety and well-being planning.
 - (6) ADM Public Safety Division Memorandum 20-0178 dated December 30, 2020, regarding submission of Use of Force Reports.
 - (7) ADM Public Safety Division Memorandum 20-0179 dated December 30, 2020, regarding dealer plate changes to RRO 1990, Reg. 628 (Vehicle Permits) under the *Highway Traffic Act*.
 - (8) ADM Public Safety Division Memorandum 21-0001 dated January 4, 2021, regarding annual reporting requirements for the Violent Crime Linkage Analysis System and Major Case Management.

- (9) ADM Public Safety Division Memorandum 21-0002 dated January 12, 2021, regarding the Declaration of a Provincial Emergency under the *Emergency Management and Civil Protection Act*.
- (10) ADM Public Safety Division Memorandum 21-0003 dated January 13, 2021, regarding new orders under the *Emergency Management and Civil Protection Act* and revised orders under the *Reopening Ontario Act, 2020*.
- (11) Letter dated January 8, 2021, from the Deputy Solicitor General, Community Safety, regarding board leadership in ensuring community safety during the pandemic.

- b. Canadian Association of Police Governance. CAPG 2021 Webinar Series (received December 17, 2020).
- c. Police Association of Ontario. E-mail dated December 18, 2020, regarding the 2021 Employment Conference (being held virtually).

5. **Delegations.** Nil.

6. **Reports.**

- a. Annual Report on O.Reg. 58/16. Memorandum dated January 11, 2021, from Chief McNeely on O.Reg. 58/16, Collection of Identifying Information in Certain Circumstances—Prohibition and Duties.
- b. Administration of Public Complaints. Report dated January 13, 2021, from Staff Sergeant L. Murdock to Chief McNeely on the administration of public complaints, January–December 2020.
- c. Statistical Report. Year-end Statistical Report for January to December 2020 with comparisons since 2015.

7. **Motions.**

- a. It is requested that the Board approve the funding agreement with the Ministry of the Solicitor General operating as the Ontario Provincial Police for the Kingston Police to participate in the Provincial Human Trafficking Intelligence-Led Joint Forces Strategy and delegate signing authority to the Chief of Police and Deputy Chief for this agreement and renewal agreements under this provincial strategy.
- b. It is requested that the Kingston Police Services Board congratulate the following officers on their promotions effective January 11, 2021:
 - (1) Staff Sergeant Matthew Funnell to the rank of inspector;
 - (2) Sergeant Stephanie Morgan to the rank of staff sergeant;

- (3) Constable Harry Brewer to the rank of sergeant;
- (4) Constable Scott Huffman to the rank of sergeant; and
- (5) Constable Clement Nesanayagam to the rank of sergeant.

8. **Unfinished Business.** 2021 Budget.

- a. Letter dated December 22, 2020, from the Office of the City Clerk requesting that Chief McNeely to attend the Council meeting of January 19, 2021, and brief Council on how the Kingston Police budget is constructed to deal with concerns raised by Black, Indigenous, and people of colour and the Black Lives Matter and as to how those elements are related to other priorities in the budget.
- b. Status of Mounted Unit.

9. **New Business.**

- a. Ontario Regulation 421/97. Review of O.Reg 421/97, Members of Police Services Boards—Code of Conduct.
- b. Staffing Update. Retirements of Sergeant Darren Keuhl and civilian employee Jacqueline Kennedy.

10. **Move to In-Camera.**