

**KINGSTON POLICE SERVICES BOARD  
MEETING NO. 21-15**

There will be a meeting of the Kingston Police Services Board on Thursday, August 19, 2021, at 12:00 noon, in virtual electronic format, hosted at Kingston Police Headquarters.

**Agenda**

1. **Disclosure of Conflict of Interest.**
2. **Approval of Agenda.**
3. **Adoption of Minutes.** Adoption of the minutes of Meeting 21-14, held on July 15, 2021.
4. **Communications.**
  - a. Ministry of the Solicitor General.
    - (1) ADM Public Safety Division Memorandum 21-0079 dated July 20, 2021, regarding an update on POA modernization and streamlining initiatives.
    - (2) ADM Public Safety Division Memorandum 21-0080 dated July 22, 2021, regarding crisis call diversion.
    - (3) ADM Public Safety Division Memorandum 21-0081 dated July 26, 2021, regarding updated Police Services Adviser zone assignments.
    - (4) ADM Public Safety Division Memorandum 21-0083 dated July 30, 2021, regarding the Risk-driven Tracking Database 2020 Annual Report.
    - (5) ADM Public Safety Division Memorandum 21-0084 dated July 30, 2021, regarding the Office of the Independent Police Review Director Guideline for Publishing Disciplinary Hearing Decisions.
    - (6) ADM Public Safety Division Memorandum 21-0086 dated August 4, 2021, regarding the new regulation under the *Occupational Health and Safety Act*, Notices and Reports Under Sections 51 to 53.1 of the Act—Fatalities, Critical Injuries, Occupational Illnesses and Other Incidents.
    - (7) ADM Public Safety Division Memorandum 21-0087 dated August 4, 2021, regarding the release of the Ministry of Education Anti-Sex Trafficking Policy Framework for Provincially Funded School Boards.
    - (8) ADM Public Safety Division Memorandum 21-0088 dated August 4, 2021, regarding the revocation of Rule 17 (Reconsideration) of the Office of the Independent Police Review Director Rules of Procedure.

- (9) ADM Public Safety Division Memorandum 21-0090 dated August 5, 2021, regarding a revision to Ontario Police Health and Safety Committee Guidance Note 14, Field Drug Testing.
- (10) ADM Public Safety Division Memorandum 21-0092 dated August 6, 2021, regarding unmarked burials at residential schools.
- (11) ADM Public Safety Division Memorandum 21-0094 dated August 9, 2021, regarding amendments to the *Firearms Act*.
- (12) ADM Public Safety Division Memorandum 21-0095 dated August 11, 2021, regarding responding to animals left in hot motor vehicles.

b. Canadian Association of Police Governance.

- (1) E-mail dated July 29, 2021, regarding registration for the 32nd Annual Conference and the 2021 First Nations Conference (one fee for up to 10 registrants).
- (2) Letter dated August 9, 2021, regarding sponsorship of the 32nd Annual (Virtual) Conference.

c. Ontario Association of Police Services Boards.

- (1) E-mail dated August 4, 2021, from the Zone 2 Chair providing more details on the September 2021 Zone 2 meeting.
- (2) E-mail dated August 10, 2021, enclosing feedback from the OAPSB to the Solicitor General on four draft regulations under the *Community Safety and Policing Act, 2019*.
- (3) E-mail dated August 10, 2021, with announcements regarding the position of Executive Director.
- (4) E-mail dated August 12, 2021, from the Zone 2 Chair providing an update on the September 2021 Zone 2 meeting.

5. **Delegations.** Nil.

6. **Reports.**

- a. Semi-Annual Report on the Administration of Public Complaints. Report dated August 9, 2021, from Staff Sergeant Lillian Murdock.
- b. Quarterly Budget Report. Report to June 30, 2021.
- c. Quarterly Statistical Report. Report for January–June 2021 and comments on the Statistics Canada Report *Police-Reported Crime Statistics in Canada, 2020*.

7. **Motions.** It is requested that the Kingston Police Services Board appoint Lyndon Burt and David Engelberg as officers of the Kingston Police effective September 7, 2021.
8. **Unfinished Business.** Nil.
9. **New Business.**
  - a. Kingston Police 2022 Budget. Letter dated August 9, 2021, from the City Chief Financial Officer and City Treasurer regarding 2022 budget deliberations.
  - b. Board Policy Manual Proposed Amendments.
    - (1) Memorandum dated August 9, 2021, from the Board Secretary regarding policy changes to address reporting requirements under the *Missing Persons Act, 2018*.
    - (2) Memorandum dated August 9, 2021, from the Board Secretary regarding proposed amendments to the Board Rules of Procedure By-Law.
    - (3) Memorandum dated August 11, 2021, from the Board Secretary regarding proposed amendments to section 3 of the Board Policy Manual.
10. **Move to In-Camera.**