

**KINGSTON POLICE SERVICES BOARD  
MEETING NO. 21-14**

There will be a meeting of the Kingston Police Services Board on Thursday, July 15, 2021, at 12:00 noon, in virtual electronic format, hosted at Kingston Police Headquarters.

**Agenda**

1. **Disclosure of Conflict of Interest.**
2. **Approval of Agenda.**
3. **Adoption of Minutes.** Adoption of the minutes of Meeting 21-12, held on June 17, 2021.
4. **Communications.**
  - a. Ministry of the Solicitor General.
    - (1) ADM Public Safety Division Memorandum 21-0070 dated June 14, 2021, regarding proposed regulations under the *Community Safety and Policing Act*.
    - (2) ADM Public Safety Division Memorandum 21-0071 dated June 14, 2021, regarding requests for occurrence reports by the Private Security and Investigative Services Branch.
    - (3) ADM Public Safety Division Memorandum 21-0072 dated June 17, 2021, regarding approved amendments to the Exemption Regulation under the *Police Record Checks Reform Act, 2015*.
    - (4) ADM Public Safety Division Memorandum 21-0073 dated June 18, 2021, regarding provincial strategies/frameworks that align with community safety and well-being planning.
    - (5) ADM Public Safety Division Memorandum 21-0074 dated June 24, 2021, regarding the Ontario Closed Circuit Television Grant Program call for applications for fiscal year 2021/22.
    - (6) ADM Public Safety Division Memorandum 21-0075 dated June 25, 2021, regarding the Use of Force and Firearms Training Order under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020*.
    - (7) ADM Public Safety Division Memorandum 21-0076 dated June 29, 2021, regarding amendments to the *Highway Traffic Act* and O.Reg. 455/07, Races, Contests, and Stunts.
  - b. Canadian Association of Police Governance. E-mail dated June 25, 2021, regarding a call for nominations to the Board of Directors and notice of the 32nd Annual Meeting.

- c. Ontario Association of Police Services Boards.
  - (1) E-mail dated June 14, 2021 from the Zone 2 Chair providing more details on the September and November 2021 meetings.
  - (2) E-mail dated June 25, 2021, from the Executive Director regarding the conclusion of his tenure.
  - (3) Letter dated June 21, 2021, thanking the Board for its sponsorship of the 2021 Spring Conference and AGM.
- 5. **Delegations.** Nil.
- 6. **Reports.**
  - a. Semi-Annual Report on O.Reg. 58/16. Memorandum dated July 9, 2021, from Chief McNeely on O.Reg. 58/16, Collection of Identifying Information in Certain Circumstances—Prohibition and Duties.
  - b. Report on RFP 21-01, Microsoft 365 Licences and Included Services. Memorandum dated June 21, 2021, from Chief McNeely.
- 7. **Motions.** Nil.
- 8. **Unfinished Business.** Nil.
- 9. **New Business.**
  - a. Staffing Update. Retirements of Inspector Carolyn Rice, Staff Sergeant Jody Armstrong, and Constable Lisa Damczyk.
  - b. August Meeting. Status of regular meeting.
- 10. **Move to In-Camera.**