

**KINGSTON POLICE SERVICES BOARD
MEETING NO. 21-1**

There will be a meeting of the Kingston Police Services Board on Thursday, December 17, 2020, at 12:00 noon, in virtual electronic format, hosted at Kingston Police Headquarters.

Agenda

1. **Disclosure of Conflict of Interest.**
2. **Election of Chair and Vice-Chair.** In accordance with the Board's Rules of Procedure By-Law, the chair will be vacated, and the Secretary to the Board will call for nominations for the positions of Chair and Vice-Chair for 2021.
3. **Approval of Agenda.**
4. **Adoption of Minutes.** Adoption of the minutes of Meetings 20-15 and 20-16, held on November 19 and 30, 2020, respectively.
5. **Communications.**
 - a. Ministry of the Solicitor General.
 - (1) ADM Public Safety Division Memorandum 20-0164 dated November 25, 2020, regarding the Ontario Police Health and Safety Committee Guidance Note 20 on confined space safety.
 - (2) ADM Public Safety Division Memorandum 20-0165 dated November 25, 2020, regarding the *Special Investigations Unit Act* in-force date.
 - (3) ADM Public Safety Division Memorandum 20-0167 dated November 30, 2020, regarding Virtual Case Management Court, Ontario Court of Justice.
 - (4) ADM Public Safety Division Memorandum 20-0168 dated December 3, 2020, regarding the proclamation of the *Security from Trespass and Protecting Food Safety Act, 2020*.
 - (5) ADM Public Safety Division Memorandum 20-0169 dated December 4, 2020, on expanding the use of certified evidence in *Provincial Offences Act* courts.
 - (6) ADM Public Safety Division Memorandum 20-0170 dated December 7, 2020, regarding upcoming changes to custody and access terminology in family law.

- (7) ADM Public Safety Division Memorandum 20-0171 dated December 7, 2020, regarding compelled fingerprinting during the COVID-19 pandemic.

b. Ontario Association of Police Services Boards.

- (1) E-mail dated November 19, 2020, regarding waiver of the Zone 2 2021 membership fees.
- (2) E-mail dated November 25, 2020, regarding the review of the Court Security and Prisoner Transportation Transfer Payment Program.

c. Office of the City Clerk.

- (1) Letter dated November 23, 2020, regarding the appointment by City Council of Mayor Paterson and Councillor McLaren to the Kingston Police Services Board.
- (2) Letter dated December 3, 2020, regarding the appointment by City Council of Councillor Bridget Doherty to the Kingston Police Services Board in place of the head of municipal council.
- (3) Letter dated December 3, 2020, regarding the appointment by City Council of Jimmy Hassan to the Kingston Police Services Board as the community representative.

6. **Delegations.** Nil.

7. **Reports.** Nil.

8. **Motions.** It is requested that the Kingston Police Services Board appoint James Hollingsworth, Alexander Blunden, Philippe Mahaffy, and Kelsey Collins as officers of the Kingston Police effective January 4, 2021, creating a temporary overage in the sworn complement that will be reduced by attrition.

9. **Unfinished Business.** 2020 Annual Report and 2021 Budget. Follow-up.

10. **New Business.** Staffing Update. Resignation of Sergeant Patrick Benoit and retirement of Constable Jefferey Smith.

11. **Move to In-Camera.**