

**Minutes of a Meeting of the Kingston Police Services Board  
Held on Thursday, December 19, 2019, at 12:00 Noon  
Kingston Police Headquarters Boardroom**

**IN ATTENDANCE**

Ms Andrea Risk, Chair  
Councillor Jefferey McLaren, Vice-Chair  
Mayor Bryan Paterson  
Dr Christian Leuprecht  
Mr Jarrod Stearns  
Mrs Donna Harrington, Secretary

Chief Antje McNeely  
Deputy Chief Christopher Scott  
Members of staff and media

1. Ms Risk called the meeting to order at 12:03 p.m.

**DISCLOSURE OF CONFLICT OF INTEREST**

2. The members confirmed that there were no conflicts of interest to report.

**POSITIONS OF CHAIR AND VICE-CHAIR**

3. In accordance with the Board's Rules of Procedure By-Law, the Secretary called for nominations for the positions of Chair and Vice-Chair for 2020.

4. It was moved by Councillor McLaren and seconded by Mayor Paterson that Ms Risk be nominated for the position of Chair for 2020. There were no further nominations. It was moved by Councillor McLaren and seconded by Mayor Paterson that nominations for the position of Chair be closed, thereby confirming the election of Ms Risk as Board Chair for 2020.

Carried. (20-1)

5. It was moved by Mayor Paterson and seconded by Ms Risk that Councillor McLaren be nominated for the position of Vice-Chair for 2020. There were no further nominations. It was moved by Ms Risk and seconded by Dr Leuprecht that nominations for the position of Vice-Chair be closed, thereby confirming the election of Councillor McLaren as Board Vice-Chair for 2020.

Carried. (20-2)

6. The Secretary declared the nominations closed and turned the meeting over to the Chair.

**APPROVAL OF AGENDA**

7. It was moved by Mr Stearns and seconded by Councillor McLaren that the agenda be approved as amended by the addendum. Carried.

## ADOPTION OF MINUTES

8. It was moved by Councillor McLaren and seconded by Mayor Paterson that the minutes of Meeting 19-12, held on November 21, 2019, be adopted. Carried.

## COMMUNICATIONS

9. It was moved by Councillor McLaren and seconded by Mr Stearns that the communications be received. Carried.

10. With respect to the Ministry communication on the revised Guidance Note on Hazards in Clandestine Drug Labs and Illegal Marijuana Grow Operations, Chief McNeely noted that this guidance note addressed the requirement for initial and ongoing risk assessments when determining appropriate personal protective equipment, establishing perimeter zones, etc. She relayed that the Kingston Police were also able to collaborate with the OPP Clandestine Laboratory Investigative Response Team for assistance.

11. With respect to the Ministry correspondence regarding the expansion of Ontario's insurance validation program, it was noted that online verification of mandatory automobile insurance was now available during plate renewal for light duty personal use commercial vehicles (e.g., pickup trucks) but drivers would still have to carry proof of insurance.

12. The Chair noted the Ministry correspondence regarding race data collection in use of force under the authority of the *Anti-Racism Act, 2017*, and the amended Regulation 926 (RRO 1990) under the *Police Services Act*. Chief McNeely relayed that new Use of Force Report included a section to indicate the perceived race of the subject based on seven race categories. She explained that these forms would be forwarded to the Ministry by the Training Unit after the standard review. She noted that the new form was electronic and online training was being used to assist officers in its completion. Chief McNeely explained that police services unable to submit forms electronically would be able to submit paper copies and noted that the electronic submission process automatically redacted certain information. With respect to whether the Ministry would be providing individual boards with analysis, Chief McNeely noted from the correspondence that the information was being collected for the purpose of identifying and monitoring potential racial bias or profiling in a specific service, program, or function. The Chair noted that it would be useful to see collective and individual service results.

13. With respect to the Ministry correspondence regarding *Highway Traffic Act* amendments in relation to driving unnecessarily slow and the requirement to stay in the right lane, it was noted that these offences already were covered by legislation but the fines had been increased. Chief McNeely noted that the prohibition against unnecessary slow driving decreed that “[n]o motor vehicle shall be driven on a highway at such a slow rate of speed as to impede or block the normal and reasonable movement of traffic thereon except when the slow rate of speed is necessary for safe operation having regard to all the circumstances.” She explained that an officer attending such situations would need to make an assessment based on all of the evidence.

14. The Chair noted the Ministry correspondence regarding data sources to support community safety and well-being planning. Chief McNeely relayed that this information had been forwarded to contacts on the Community Safety and Well-Being Advisory Committee.

15. With respect to the Ministry correspondence regarding a five-year E-Scooter Pilot Project, Chief McNeely relayed that the memorandum had been forwarded to the City CAO, since any use would require a municipal by-law.

16. The Chair noted the e-mail from the OAPSB in relation to 2020 membership and the Spring Conference and Annual General Meeting. She noted that the OAPSB provided training and support of value to the Board. It was moved by Councillor McLaren and seconded by Mr Stearns that the Board continue its membership in the Ontario Association of Police Services Boards.

Carried. (20-3)

17. The Chair noted the e-mail from the previous Zone 2 Police Services Adviser on the process for board appointments. Councillor McLaren relayed that this topic had been raised at the most recent Zone 2 meeting. The Chair commented that the Board had also experienced delays in appointments in the past.

18. The Chair noted the Ministry update that had been provided by the Police Services Adviser at the most recent Zone 2 meeting.

19. With respect to the message from the OAPSB Zone 2 Executive on 2019 and plans for 2020, the Chair thanked Councillor McLaren for attending Zone 2 meetings on behalf of the Board and Chief McNeely for her presentation at the most recent meeting.

20. The December 2019 edition of *Blue Line* was noted.

## **DELEGATIONS**

21. Nil.

## **REPORTS**

### **COAST and MCRRT Models**

22. Sergeant Carla Stacey was invited to brief the Board on the Kingston Police Crisis Outreach and Support Team (COAST) and Mobile Crisis Rapid Response Team (MCRRT). She provided a PowerPoint presentation [copy filed with minutes].

23. With respect to tracking the number of calls, Deputy Chief Scott confirmed that this was being done through the records management system but that in 2020 HealthIM software would be purchased and implemented, which would provide statistics more readily. He explained that this application would allow the Kingston Police to share information with the local hospital and other community partners. He noted that a HealthIM template and referral would be immediately completed and the hospital would have the information before the MCRRT members arrived. Deputy Chief Scott pointed out that the HealthIM application would allow specific individuals to be tracked as to the number of interactions and whether behaviours were deteriorating. He noted that the application would help in monitoring statistics and could be adapted to meet specific needs.

24. Deputy Chief Scott relayed that MCRRT officers were specifically trained and were dispatched for mental health calls for service. He noted that the process allowed front-line officers to be released from such calls much sooner as opposed to keeping them at the hospital for hours. With respect to any barriers for expanding this to other community partners, Deputy Chief Scott noted that it would be beneficial to collaborate with PCCC (for seniors) and the Maltby Centre (for youth) but the biggest challenge was in sharing of information. He advised that this could be resolved by way of a memorandum of understanding.

25. With respect to the cost of this initiative, Deputy Chief Scott relayed that grant funding from the Province of Ontario had enabled the implementation of this program. He noted that the benefits would justify its continuation, particularly when statistics were analysed. He explained that AMHS was covering the cost of its mental health workers. With respect to the recent AMHS restructuring, Deputy Chief Scott confirmed that the initiative had worked very well since the restructuring, particularly since the AMHS supervisor was familiar with Hamilton's program.

26. With respect to whether there was a sufficient supply of specialists and expertise in Kingston to respond to the number of individuals needing assistance, Deputy Chief Scott noted that the HealthIM application would help to show whether calls were still being received about the same individuals. He pointed out that the program also made the referral process much faster, since the AMHS worker was able to make referrals the same day. Dr Leuprecht suggested that the HealthIM statistics could assist City Council with respect to any measures to ensure sufficient mental health resources in the community.

27. With respect to any links between these calls and child welfare concerns, Chief McNeely noted that collaboration with the Maltby Centre would make that connection, since Family and Children's Services of Frontenac, Lennox and Addington could access information from the Maltby Centre.

28. With respect to whether it would be helpful to access the KFL&A Public Health Shared Health Integrated Information Portal regarding an individual's history or medications, Deputy Chief Scott explained that legislation limited the sharing of medical information.

29. The Chair thanked Sergeant Stacey for her presentation.

## **MOTIONS**

30. It was moved by Councillor McLaren and seconded by Mayor Paterson that the Kingston Police Services Board ratify a motion passed by a poll of a quorum of Board members on December 16 and 17, 2019, pending the next regular meeting, to appoint Sung Il Namgung, Dylan Clarke, Hugh McDonell, Logan Rose, and David Ryttersgaard as officers of the Kingston Police effective December 16, 2019, creating a temporary overage in the sworn complement that will be reduced by attrition.

Carried.

(20-4)

31. Deputy Chief Scott provided the following brief biographies on the new recruits and noted that, following Basic Constable Training at the Ontario Police College, they would return in April and be assigned to coach officers.

- a. Dylan Clarke is the third member of his family to join the Kingston Police, joining his brothers Dan and Dale. Dylan was raised in the area and graduated from St. Theresa Secondary School in Belleville. He then obtained in Bachelor of Science degree while playing NCAA hockey. After completing his education, he embarked on a professional hockey career. Throughout this time he gave back to his community through numerous volunteer activities. The teamwork he demonstrated throughout his professional hockey career will no doubt serve him well as he joins our team and serves the citizens of Kingston.
- b. Hugh McDonell was raised in the Brantford area and attended Brock University, where he obtained a Bachelor of Arts. After completing his studies he returned home and began to train as a mechanical apprentice. Having two uncles working in law enforcement with the RCMP and OPP no doubt provided him an insight into law enforcement and ultimately led him to apply to the Kingston Police and relocate to the Kingston area. We are sure that he will mirror the successful careers of his uncles.
- c. Sung Il (Max) Namgung is originally from South Korea but has established deep roots in Kingston. He attended Frontenac Secondary School and then obtained a Bachelor of Social Science degree from the University of Ottawa and a Master of Public Administration degree from Queen's University. Throughout his studies he has found time to volunteer in numerous community agencies, such as "Giving Back Korea" and the Ottawa Mission.
- d. Logan Rose attended Sydenham High School and then Sheridan College, where he received a Bachelor of Health Science degree. During his studies he regularly participated in placements with law enforcement agencies, which ultimately led him to switch his career goal from health care to policing. Logan also worked in a security position within the health care sector, and this will no doubt serve him well when dealing with individuals in crisis (as outlined in the presentation on the COAST and MCRRT models).
- e. David Ryttersgaard was raised in the Kingston area and graduated from Frontenac Secondary School. He then attended Prairie College in Three Hills, Alberta, where he graduated with a certificate in Wilderness Studies. His studies are clearly linked to his passion for the outdoors. He has continued his studies online and in January he will receive an Associate Arts degree from Prairie College. Upon returning to Kingston he obtained a part-time position with the Kingston Police as a special constable assisting with court security and prisoner transportation. He quickly established himself amongst his peers and supervisors as both personable and dependable. We are confident that these qualities will serve him well in his expanded role as a sworn officer of the Kingston Police.

**UNFINISHED BUSINESS**

32. Nil.

**NEW BUSINESS**

33. Nil.

**MOVE TO IN-CAMERA SESSION**

34. It was moved by Mr Stearns and seconded by Councillor McLaren that the Board move in camera at 12:44 p.m. Carried.

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Chair

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Secretary