

**Minutes of a Special Meeting of the Kingston Police Services Board
Held on Monday, November 30, 2020, at 1:00 p.m.
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

Andrea Risk, Chair	Chief Antje McNeely
Councillor Jefferey McLaren, Vice-Chair	Deputy Chief Christopher Scott
Mayor Bryan Paterson	Members of staff and media
Dr Christian Leuprecht	Graham Wight, Police Services Adviser
Mr Jarrod Stearns	
Mrs Donna Harrington, Secretary	

1. The Chair called the meeting to order at 1:07 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

2. The members confirmed that there were no conflicts of interest to report.

APPROVAL OF AGENDA

3. It was moved by Councillor McLaren and seconded by Mayor Paterson that the agenda be approved. Carried.

2020 ANNUAL REPORT AND 2021 BUDGET

4. Chief McNeely provided a PowerPoint presentation on the 2020 Annual Report and the proposed 2021 operating and capital budgets [presentation and commentary filed with minutes].

5. The Chair asked that Mayor Paterson be allowed first opportunity to pose questions on the presentation in light of his requirement to depart the meeting by 2:00 p.m. Mayor Paterson noted that ordinarily a budget request of 3.6 percent would be concerning in light of Council's target of 2.5 percent but, as the Chief had noted, if not for the change in provincial funding that reduced revenues the proposed budget would have met the 2.5% increase limit. He thanked Chief McNeely and her team for their work in meeting that target. Mayor Paterson pointed out that departments and agencies were sometimes impacted by changes in provincial funding, which had to be managed as well by the City and which was no fault of the police service. He relayed that he would be in touch with City staff as the 2021 budget was being formulated to see if the shortfall could be absorbed. Mayor Paterson relayed that he was comfortable with the budget as presented, based on the reasonable request and being encouraged by the forecast going forward with budgets coming in within a similar range.

6. Mr Stearns asked how the referenced location-finding application worked. Chief McNeely clarified that Kingston was the first city in Canada to launch this application across all three emergency services. She explained that the world had been divided into 3 metre by 3 metre squares identified by three words and a cellular phone had to be working for the application to work. She noted that a dispatcher receiving a 9-1-1 call would then have a way of

identifying a link to what three words were assigned to the caller's location, which then would lead to GPS coordinates and thus allow first responders to locate the caller.

7. The Chair asked if there were any further questions from the Board. Seeing none, she called for a motion to approve the proposed 2021 budget for presentation to City Council, which presentation would take place in January 2021.

8. It was moved by Councillor McLaren and seconded by Mr Stearns that the Board approve the proposed 2021 operating and capital budgets for presentation to Council.

Carried. (20-49)

9. The Chair thanked Chief McNeely for the annual report on 2020 activities. She noted that, although the Board heard about these accomplishments as they unfolded throughout the year, it was good to be reminded of them at the end of the year. She commented that there had been good progress towards the priorities identified in the Strategic Plan.

10. The Chair thanked Chief McNeely, Deputy Chief Scott, and everyone else involved in compiling a budget that was workable, which was often difficult due to having to balance priorities. Chief McNeely relayed that it had been a team effort involving senior officers and civilian directors.

11. It was moved by Mr Stearns and seconded by Councillor McLaren that the Board move in camera at 1:58 p.m. Carried.

Chair

Secretary