

**KINGSTON POLICE SERVICES BOARD  
MEETING NO. 20-3**

There will be a meeting of the Kingston Police Services Board on Thursday, February 20, 2020, at 12:00 noon in the Boardroom at Kingston Police Headquarters, 705 Division Street, Kingston.

**Agenda**

1. **Disclosure of Conflict of Interest.**
2. **Approval of Agenda.**
3. **Adoption of Minutes.** Adoption of the minutes of Meeting 20-2, held on January 16, 2020.
4. **Communications.**
  - a. Ministry of the Solicitor General.
    - (1) ADM Public Safety Division Memorandum 20-0001 dated January 21, 2020, regarding the in-force date of the *Special Investigations Unit Act*.
    - (2) ADM Public Safety Division Memorandum 20-0002 dated January 29, 2020, regarding the new design of licence plates effective February 1, 2020.
    - (3) ADM Public Safety Division Memorandum 20-0003 dated January 31, 2020, regarding annual reporting requirements under the Violent Crime Linkage Analysis System and Major Case Management.
    - (4) ADM Public Safety Division Memorandum 20-0004 dated February 10, 2020, regarding the 2019 novel coronavirus.
    - (5) ADM Public Safety Division Memorandum 20-0005 dated February 14, 2020, regarding the 2020 Crimes Against Women Conference.
  - b. Ontario Association of Police Services Boards.
    - (1) Membership Update dated December 30, 2019, on the development of new regulations under the *Community Safety and Policing Act, 2019*.
    - (2) E-mail dated February 5, 2020, regarding the Zone 2 meeting to be held on April 24, 2020.
    - (3) E-mail dated February 10, 2020, regarding the Zone 2 meeting to be held June 18–19, 2020.

- (4) E-mail dated February 11, 2020, regarding the Zone 2 meeting to be held September 17–18, 2020.
  - c. City of Kingston. E-mail dated January 22, 2020, from the Director of Financial Services regarding the requirement to report remuneration of Council members and others appointed by the municipality.
  - d. Canadian Association of Police Governance. Presentation by Jason Wadden of Goodmans LLP at the CAPG Governance Summit on Legal Issues for Boards.
5. **Delegations.** Nil.
6. **Reports.**
- a. Vehicle Purchases. Memorandum dated February 13, 2020, from J. Howes, Director of Finance, regarding purchases made through purchasing cooperatives in 2019.
  - b. Budget Report. Year-end Budget Report for 2019.
  - c. Secondary Activities. Report dated February 14, 2020, from Chief McNeely on 2019 disclosures and decisions on secondary activities.
  - d. Annual Use of Force Report. Memorandum dated February 14, 2020, from Chief McNeely on use of force statistics for 2019.
7. **Motions.** It is requested that the Kingston Police Services Board endorse the agreement with HeathIM Incorporated to provide the Kingston Police with a secure mental health reporting system to standardize communication between officers and health practitioners and that signing authority be delegated to the Chief of Police and Deputy Chief for any future contractual amendments after review and approval by City of Kingston Legal Services.
8. **Unfinished Business.** Nil.
9. **New Business.** Police Chief’s Gala in support of Special Olympics and local United Way youth programs.
10. **Move to In-Camera Session.**