

**Minutes of a Meeting of the Kingston Police Services Board**  
**Held on Thursday, June 20, 2019, at 12:00 Noon**  
**Kingston Police Headquarters Boardroom**

**IN ATTENDANCE**

Mayor Bryan Paterson, Vice-Chair Councillor Jefferey McLaren Dr Christian Leuprecht (via electronic participation) Mr Jarrod Stearns Mrs Donna Harrington, Secretary	Deputy Chief Christopher Scott Members of staff, media, and the public
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Regrets: Ms Andrea Risk

1. The Vice-Chair called the meeting to order at 12:00 noon.

**DISCLOSURE OF CONFLICT OF INTEREST**

2. The members confirmed that there were no conflicts of interest to report.

**APPROVAL OF AGENDA**

3. It was moved by Councillor McLaren and seconded by Mr Stearns that the agenda be approved. Carried.

**ADOPTION OF MINUTES**

4. It was moved by Mr Stearns and seconded by Councillor McLaren that the minutes of Meeting 19-5, held on May 21, 2019, be adopted. Carried.

**COMMUNICATIONS**

5. It was moved by Councillor McLaren and seconded by Mr Stearns that the communications be received. Carried.

6. The Vice-Chair noted the Ministry correspondence on the training series related to developing community safety and well-being plans. Deputy Chief Scott explained that this was a continuation of training in this matter and noted that individuals involved in the development of the local plan had attended a session with some of the same presenters. He added that the process was well in hand for having the plan in place by the deadline of January 1, 2021.

7. For the Ministry memorandum on information sharing with the Legislative Protective Service, Deputy Chief Scott relayed that this was more applicable to police services operating in the Greater Toronto Area. With respect to the peace officer status of designated members of the Legislative Protective Service, Deputy Chief Scott explained that peace officers were given powers in certain areas, whereas police officers, while also peace officers, had authority under the *Police Services Act* to enforce federal and provincial laws within the province of Ontario.

8. With respect to the Ministry correspondence on drug-impaired driving detection training and enforcement, Deputy Chief Scott confirmed that the Training and Device Survey had been completed. He noted that, including seconded officers, there were 207 officers in the sworn complement, with 68 constables in front-line duties. He relayed that 43 of these constables had completed the Standard Field Sobriety Test training and that the Ministry memorandum identified that continued funding would be required for ongoing training. Deputy Chief Scott noted that 10 more officers would be trained this year and another 15 over the next three years. He added that two officers had been trained as Drug Recognition Experts, with limited additional designations planned for 2021 and 2022 due to the complexity of the training.

9. The Vice-Chair noted the Ministry memorandum enclosing the Police–Hospital Transitions Framework just released by the ministries of the Solicitor General and of Health and Long-Term Care. Deputy Chief Scott explained that this was to help police services and hospitals across the province to develop transition protocols for individuals apprehended under the *Mental Health Act*. He noted that the Kingston Police were working cooperatively with emergency services, hospitals, and mental health partners and, as noted during a recent presentation to Council, the Kingston Police had secured funding in 2018 to work towards a model using COAST (Crisis Outreach and Support Team) and MCRRT (Mobile Crisis Rapid Response Team) officers. He concurred that this collaboration would also fit into the municipality's Community Safety and Well-Being Plan.

10. With respect to the Ministry correspondence on amendments to the *Cannabis Control Act, 2017*, Deputy Chief Scott noted that some municipalities had experienced problems with individuals using residences for the illegal sale and distribution of cannabis and previous legislation did not provide for the authority to close and remove people from premises used for residential purposes.

11. With regard to the Ministry memorandum on the coming into force of the *Missing Persons Act, 2018*, Deputy Chief Scott explained that, while formerly a production order could be sought to access information about a missing person when foul play was suspected, this act provided authority for police to obtain information for missing persons when no criminality was suspected, which was a positive development for families.

12. The Vice-Chair noted the minutes the OAPSB Zone 2 meeting of April 26, 2019, and the information about the September meeting. Councillor McLaren confirmed that he could attend this next meeting.

13. The June/July 2019 edition of *Blue Line* was noted.

## **DELEGATIONS**

14. Nil.

## **REPORTS**

15. Nil.

## MOTIONS

16. Deputy Chief Scott provided the following biographies on two recently hired experienced officers.

- a. Mitchell Salmon is joining the Kingston Police after serving with the Smith Falls Police for seven years. Prior to that, he worked in his hometown of Brockville as a special constable. He is a graduate of the St. Lawrence College Police Foundations Program. Mitch received several commendations during his tenure with the Smiths Falls Police and was also granted an Award of Excellence with Safe Communities for a community art project. Mitch knows the Kingston community, since he has resided for several years just north of the city with his wife, Janelle, and their two children. We are looking forward to having him join our service and are confident that he will serve our community well.
- b. Stephen Rines is joining the Kingston Police from the Port Hope Police Service, where he served for six years as a front-line officer, use of force instructor, and as an acting sergeant. While with the Port Hope Police Service he was the recipient of the Chief's Above and Beyond Award in 2016, 2017, and 2018. Stephen is excited to join the Kingston Police, for it represents an opportunity to return to his hometown with his wife, Danika, and their young daughter.

It was moved by Councillor McLaren and seconded by Mr Stearns that the Kingston Police Services Board appoint Mitchell Salmon and Stephen Rines as officers of the Kingston Police effective June 24, 2019, creating a temporary overage in the sworn complement that will be reduced by attrition.

Carried.

(19-21)

17. With respect to the contractual agreement for \$37,650 in funding under the 2019/20 RIDE Grant, Deputy Chief Scott confirmed that this amount was in keeping with funding received over the past several years. It was moved by Mr Stearns and seconded by Councillor McLaren that the Board endorse the contractual agreement with the Ministry of Community Safety and Correctional Services regarding the 2019/20 funding under the Reduce Impaired Driving Everywhere Grant Program, as outlined in the Ministry's letter of June 11, 2019.

Carried.

(19-22)

18. Deputy Chief Scott explained that the annual funding under the Bail Safety Project allowed for an officer to work with the Crown Attorney, the Victim/Witness Assistance Program, and the Kingston Frontenac Anti-Violence Coordinating Committee in all intimate partner violence cases. He noted that the officer worked with victims and also ensured that a safety plan was in place. It was moved by Councillor McLaren and seconded by Mr Stearns that

the Board endorse the agreement dated as of April 1, 2019, with the Attorney General regarding the Bail Safety Project, as outlined in the Ministry's letter of May 28, 2019.

Carried.

(19-23)

19. Deputy Chief Scott relayed that it was time to renew the appointment for Special Constable Randy Plumb. It was moved by Mr Stearns and seconded by Councillor McLaren that, subject to the approval of the Ministry of the Solicitor General, the Board reappoint Randy Alfred Plumb as a special constable of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; and transporting prisoners and executing warrants of committal within the province of Ontario.

Carried.

(19-24)

20. With respect to the proposal to add crime scene security and assisting with traffic direction under the supervision of a police officer to existing special constable appointments, Deputy Chief Scott explained that these were meant to support front-line operations, especially subsequent to serious motor vehicle collisions that necessitated road closures for four to six hours. He noted that often officers had to be called in on overtime in these situations, especially during the summer months, and having special constables perform this function would assist front-line resources. Deputy Chief Scott relayed that special constables could similarly be used for crime scene security (except for high-risk scenes), which would free up officers to respond to more urgent calls. It was moved by Councillor McLaren and seconded by Mr Stearns that the Board confirm its approval for the addition of providing crime scene security and assisting with traffic direction under the supervision of a police officer to the special constable appointments of Mark Larry Badger, Victor Gagnon, and Julie Ann Tolles, as outlined in the memorandum dated June 13, 2019, from Chief McNeely.

Carried.

(19-25)

21. Deputy Chief Scott explained that, to initiate the additional duties related to crime scene security and assisting with traffic direction for special constable appointments expiring in 2021 and 2022, the Ministry had requested updated appointments. It was moved by Councillor McLaren and seconded by Mr Stearns that, subject to the approval of the Ministry of the Solicitor General, the Board reappoint Zachary Stephen Griffin, John Donald Knight, Kristopher James Langley, Benjamin Michael Mastin, Christopher Alexander McFie, Christopher Daniel Nadeau, Michael Jonathan Scott, and Gary Kevin Weir as special constables of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer.

Carried.

(19-26)

## **UNFINISHED BUSINESS**

22. Nil.

## **NEW BUSINESS**

23. **Police Services Board Members and Elections.** The Ministry memorandum regarding police services board members and the upcoming federal election and the Board Policy on Use of Board Resources During an Election Period were noted.

24. **Staffing Update.** Deputy Chief Scott relayed that Constable Neil Mandigo was concluding his employment on June 21, 2019, and Communications Operator Linda Sharratt would be retiring on July 1, 2019. He provided the following summaries of their careers with the Kingston Police.

- a. Constable Neil Mandigo started with the Kingston Police on October 15, 2001, as a part-time car washer while still attending school. In June 2005 he became a part-time custodial officer and in that role was appointed as a special constable. In April 2007 he commenced his constable training at the Ontario Police College. In January 2013 his tenacity for apprehending criminals was recognized, and he was assigned to the Street Crime Unit. In January 2015 he was transferred to the Drug Unit, and in January 2019 he commenced his final assignment in the Intelligence Unit. During his tenure, Constable Mandigo received numerous letters of appreciation from the public and extremely positive comments from his supervisors, including this from Sergeant Benoit in 2016: “Detective Mandigo makes decisions at the right time, in the right way, for the right reason.” He served the citizens of Kingston well and we wish him nothing but success as he moves on to a private business venture.
- b. Linda Sharratt joined the Kingston Police on June 19, 1989. She graduated from Carleton University in 1986 with a Bachelor of Science, majoring in Geology. She joined the Kingston Police as “dispatcher,” which position we now refer to as a “Communications Operator.” She distinguished herself early on as being a very calm and detailed 911 communicator. Over the years, Linda received numerous letters of appreciation and commendations, such as: in January 1990, Deputy Chief Hackett commended her efficient actions, which led to the apprehension of a male who had robbed the Royal Bank at 823 Princess Street; in November 1996, an OPP constable commended her calm demeanour in keeping a suicidal female engaged and obtaining sufficient detail to allow her to be located before any life-threatening injury occurred; and again in October 2014 her calm, thorough work resulted in police locating a suicidal individual. We thank Linda for all the nights she was awake and diligently prepared to provide a calm voice on the line for those that were in distress. We wish her well in her well-deserved retirement.

25. **July Meeting.** It was moved by Mr Stearns and seconded by Councillor McLaren to change the date of the next regular meeting to Wednesday, August 7, 2019, and to resume the regular meeting schedule in September.

Carried.

(19-27)

**MOVE TO IN-CAMERA**

26. It was moved by Mr Stearns and seconded by Councillor McLaren that the Board move in camera at 12:17 p.m. Carried.

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Chair

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Secretary