

KINGSTON POLICE

COURT SERVICES UNIT



KINGSTON POLICE

OUR TEAM

1 Staff Sergeant

2 Sergeants

5 Sworn Constables

10 Full-time Special Constables

6 Part-time Special Constables

4 Civilian Support Staff



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WHAT DO WE DO?

S/Sgt. Geoff Dempster – Manager

- Oversees entire Unit (sworn and civilian)
- Liaises with Senior Command, Crown Attorneys and court staff when required
- Ensures completion of follow-up requests from the prosecution and defense

Sgt. Trevor Bethune – Brief Review/Disclosure

- Reviews Criminal briefs/charges from units (Patrol, CID, Traffic)
- Assigns disclosure requests and ensures that files are complete

Sgt. Nadine Légaré – Logistics/Court Liaison

- Oversees Special Constables, court security and prisoner security
- Liaises with court staff as well as detention centers when required



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WHAT DO WE DO?

Sworn Officers

- 3 armed sworn officers for court house security
 - Provide uniform presence at the court houses
 - Perimeter checks
 - Added security within the court rooms for high-profile cases or “difficult” clientele
- 1 sworn officer for Bail Safety/DV Coordinator
- 1 sworn officer for Reader Unit (quality control of internal records system)



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WHAT DO WE DO?

Full and part-time Special Constables

- Prisoner security and transport (court houses and PCCC)
- Out of town transports for outstanding warrants etc.
- Manage Youth court, POA court, Bail court, DNA Databank Collection, Subpoena's
- Assist patrol when possible (crime scenes, transports, traffic point, ARU, booking, fingerprinting, medical assist security, low risk calls for service etc.)
- Assist with special events (i.e. Queen's Homecoming)



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WHAT DO WE DO?

- Civilian Support Staff
 - Review and process all Criminal Briefs, Provincial Offence Notices (HTA, LLA etc.) as well as any other additional files
 - Ensure that disclosure is complete and prepare all files for the Crown Attorney's office and respective court house staff
 - Data entry for infractions, scanning of various documents (i.e. executed warrants), filing, court subpoena scheduling for officers



KINGSTON POLICE

KINGSTON COURT SECURITY COMMITTEE

- Committee serving in an advisory capacity to the Chief of Police who meet twice yearly in order to ensure court office needs are being met
- Comprised of 17 members including, at a minimum, representatives from the police, Crown, judiciary, local bar, victim services organizations, and Ministry of the Attorney General Court Administration



KINGSTON POLICE

COURT SECURITY AND THE POLICE SERVICES ACT

Court Security

Municipalities with police forces

137.1(1) A board that is responsible for providing police services for one or more municipalities has the following responsibilities, with respect to premises where court proceedings are conducted:



KINGSTON POLICE

POLICE SERVICES ACT

137.1(1)...

1. Ensuring the security of judges and of persons taking part in or attending proceedings.
2. During the hours when judges and members of the public and normally present, ensuring the security of the premises.
3. Ensuring the secure custody of persons in custody who are on or about the premises including persons taken into custody at proceedings
4. Determining appropriate levels of security for the purposes of paragraphs 1,2, 3 R.S.O. 1990, c. P.15, s. 137(1); 1997, c. 8, s.

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KINGSTON POLICE GENERAL ORDERS

Vol. I-B-55 – Court Security Plan

Vol. I-B-48 – Prisoner Care and Control

Vol. I-B-64 – Prisoner Transportation



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WHERE DO WE PROVIDE SECURITY?

Aside from managing prisoners at Kingston Police headquarters, the court office is responsible for providing added security to four other separate locations:

- Superior Court of Justice (5 Court St.)
- Ontario Court of Justice (279 Wellington St.)
- Provincial Offences Court (362 Montreal St.)
- Family Court (469 Montreal St.)



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SUPERIOR COURT OF JUSTICE (5 COURT ST.)



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ONTARIO COURT OF JUSTICE (279 WELLINGTON ST.)



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PROVINCIAL OFFENCES COURT (362 MONTREAL ST.)



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FAMILY COURT (469 MONTREAL ST.)



KINGSTON POLICE

2022/2023 STATISTICS

2022 Criminal arrests – 2373

2023 Criminal arrests to date – 1019

2022 Criminal charges – 6100

2023 Criminal charges to date – 2252



KINGSTON POLICE

2022/2023 STATISTICS

2022 Highway Traffic Act charges – 2505

2023 Highway Traffic Act charges to date – 888

2022 Liquor License Act charges – 562

2023 Liquor License Act charges to date – 441



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2022 TRANSPORT STATISTICS

Total prisoner transports – 1,231

In-person court appearances – 427

Virtual court appearances – 1,064



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