

**Minutes of a Meeting of the Kingston Police Services Board
Held on Thursday, December 15, 2022, at 12:00 pm
Via Webinar Hosted at Kingston Police Headquarters**

IN ATTENDANCE VIA ELECTRONIC PARTICIPATION

PRESENT: Jarrod Stearns, Chair
Councillor Jimmy Hassan
Christian Leuprecht
Mayor Bryan Paterson
Antje McNeely, Chief
Scott Fraser, Deputy Chief
Graham Wight, Police Services Advisor
Fred Kaustinen, Consultant
Lorie Sargeant, Secretary; and
Members of the Public and Media

The Chair called the meeting to order at 12:00 pm.

1. **PRESENTATION.** Nil

2. **DISCLOSURE OF CONFLICT OF INTEREST**

The members confirmed that there were no conflicts of interest to report.

3. **ELECTION OF CHAIR AND VICE-CHAIR.** In accordance with the Board's Rules of Procedure By-Law, the chair will be vacated, and the Secretary to the Board will call for nominations for the positions of Chair and Vice-Chair for 2023.

Moved by Dr. Leuprecht
Seconded by Chair Stearns

That the election of the Chair and Vice-Chair be deferred until all members of the board are present in order to allow for full participation by all board members and that the current Chair will preside over today's meeting.

**Carried
(23-01)**

4. **APPROVAL OF AGENDA**

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the agenda be approved.

Carried

5. **ADOPTION OF MINUTES**

Moved by Councillor Hassan
Seconded by Dr. Leuprecht

That the minutes of Meeting 22-17 held on November 17, 2022 be adopted.

Carried

6. **COMMUNICATIONS**

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the following communications from the Ministry of the Solicitor General, Ontario Human Rights Commission, Office of the City Clerk and OASPB be received.

Carried

a. Ministry of the Solicitor General

- i. ADM Public Safety Division Memorandum 22-0081 issued November 10, 2022 regarding the differences between All Chiefs Memos (ACMs), Privileged Legal Advice to Chiefs (PLACs), and the Ministry of the Attorney General's Criminal Law Division Case Studies.
- ii. ADM Public Safety Division Memorandum 22-0082 issued November 16, 2022 regarding the use of force by police officers (sections 25 and 26 of the *Criminal Code*) – a Practical Summary of the Law of Governing Principles.
- iii. ADM Public Safety Division Memorandum 22-0083 issued November 25, 2022, sharing a communication from the Ministry of Transportation (MTO) advising of MTO's implementation of an Online Special Permit and the related impacts to police services in the province, effective November 28, 2022.
- iv. ADM Public Safety Division Memorandum 22-0084 issued November 28, 2022, advising of amendments which modify the use of force reporting requirements which have been made to RRO 1990, Reg. 926, Equipment and Use of Force, under the *Police Services Act*.

- v. ADM Public Safety Division Memorandum 22-0085 issued November 29, 2022, sharing a communication from Emergency Services Telecommunications Division, containing information on the opening of the call for applications for Next Generation 9-1-1 Transition Funding Supports.
 - vi. ADM Public Safety Division Memorandum 22-0086 issued December 1, 2022, sharing a revised memo from the Emergency Services Telecommunications Division regarding timelines being extended for access to NG 9-1-1 transition funding.
 - vii. ADM Public Safety Division Memorandum 22-0087 issued December 2, 2022, providing updated points of contact for the Office of the Independent Police Review Director (OIPRD).
 - viii. ADM Public Safety Division Memorandum 22-0088 issued December 5, 2022, sharing a memorandum at the request of the Ministry of Transportation advising of amendments to various regulations under the *Highway Traffic Act* (HTA) that impact the towing sector coming into force on January 1, 2023.
 - ix. ADM Public Safety Division Memorandum 22-0089 issued December 6, 2022, sharing an update from the Ministry of Transportation with respect to changes to the Motor Vehicle Collision Reporting (MVCR), as well as the new target to-live date of January 29, 2023.
- b. Ontario Human Rights Commission
- i. Ontario Human Rights Commission (OHRC) newsletter dated November 17, 2022 regarding OHRC engagement, survey to connect poverty and human rights.
- c. Office of the City Clerk
- i. Correspondence from the City Clerk dated December 1, 2022 advising of the appointments of Mayor Paterson and Councillor Hassan to the Kingston Police Services Board for a two year term.
- d. Ontario Association of Police Services Boards
- i. Email from Patrick Weaver, Chair of OAPSB, dated November 28, 2022, acknowledging Fred Kaustinen's outstanding contributions to the OAPSB during his twelve (12) years as Executive Director.
 - ii. 2023 Membership Renewal, announcement of 2023 OAPSB Spring Conference and AGM being held May 30 – June 1, 2023 at the

Marriott on the Falls, Niagara Falls, and Call for Nominations for the OMERS Administration Corporation (AC) Board.

Carried

7. DELEGATIONS

Nil.

8. REPORTS

- a. 2023 Board Meeting Schedule

Moved by Mayor Paterson
Seconded by Dr. Leuprecht

That the Kingston Police Services Board approve the 2023 Board Meeting Schedule as presented.

**Carried
(23-02)**

9. MOTIONS

- a. Ontario Transfer Payment Agreement – Youth in Policing Initiative – April 1, 2022 – March 31, 2023.

Moved by Dr. Leuprecht
Seconded by Mayor Paterson

That the Kingston Police Services Board endorse the Ontario Transfer Payment Agreement between His Majesty the King in right of Ontario as represented by the Minister of Children, Community and Social Services and the Kingston Police Services Board with respect to the Youth In Policing Initiative effective April 1, 2022 and ending March 31, 2023.

**Carried
(23-03)**

e. Appointment of Special Constables

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That, subject to the approval of the Ministry of the Solicitor General, the Kingston Police Services Board appoint Ademir Alfaro-Quintanilla, effective December 15, 2022, and Jaggar McCormack, effective January 9, 2023, as special constables of the Kingston Police for the purpose of searching, guarding, and controlling of prisoners; providing security at premises or places occupied or utilized as courts; service of summonses, subpoenas, and other legal documents in the counties of Frontenac and Lennox & Addington; transporting prisoners and executing warrants of committal within the province of Ontario; providing crime scene security; and assisting with traffic direction under the supervision of a police officer.

**Carried
(23-04)**

f. Appointment of Police Officers

Moved by Dr. Leuprecht
Seconded by Councillor Hassan

That the Kingston Police Services Board appoint Liam Murray, Ryan Monday, Jon-Paul Browne, Blake Kettyle, Nathan Kellar, Dillon Fournier and Darwin Castellar as officers of the Kingston Police effective December 19, 2022.

**Carried
(23-05)**

10. **NEW BUSINESS.**

- a. Staffing Update – Retirement of Special Constable Mark Badger, Constable Richelle Leck and Constable Darren Lund.

11. **MOVE TO IN-CAMERA.**

Moved by Mayor Paterson
Seconded by Councillor Hassan

That the Board move in-camera after a five (5) minute break.

Carried

Regular session ended at 12:18 pm.

Chair

Secretary

DRAFT